

FINANCE COMMITTEE MEETING
September 28th, 2021
Chairman Thomas Malik
Vice-Chairman Tonia Schnyder

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Kurt Becnel, Warren Torres, Thomas Malik, Tammy Houston, Robert Arcuri, Lennix Madere, Tyra Duhe-Griffin, Tonia Schnyder, Michael Wright

ABSENT: None

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Thomas Malik - Resolution - R21-134 - A Resolution requesting St. John the Baptist Parish to advertise and receive requests for proposals (RFP) for Solid Waste Collection, Recycling and Removal Services

MOTION: Councilman Arcuri moved and Councilman Malik seconded the amended motion to approve Resolution R21-134 - A RESOLUTION REQUESTING ST. JOHN THE BAPTIST PARISH TO ADVERTISE AND RECEIVE REQUESTS FOR PROPOSALS (RFP) FOR A TWO (2) YEAR CONTRACT FOR SOLID WASTE COLLECTION, RECYCLING AND REMOVAL SERVICES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish Council is requesting proposals for Solid Waste Collection, Recycling and Removal Services; and NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby requested to advertise and receive proposals for a two (2) year contract for the Parish's Solid Waste Collection, Recycling and Removal Services. The motion passed with 8 yeas and 1 against (Torres).

Peter Montz - Resolution - R21-126 - A Resolution authorizing St. John the Baptist Parish to ratify an Addendum to the Mosquito Control Service Contract with St. John Mosquito Control, LLC

MOTION: Councilwoman Duhe-Griffin moved and Councilman Wright seconded the motion to approve Resolution - R21-126 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RATIFY AN ADDENDUM TO THE MOSQUITO CONTROL SERVICE CONTRACT WITH ST. JOHN MOSQUITO CONTROL, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John Mosquito Control, LLC conducts mosquito control services throughout the Parish; and WHEREAS, this Addendum to the original contract dated June 13, 2017 includes verbiage required to comply with FEMA regulations to be eligible for

reimbursement; and, WHEREAS, services are funded through the Mosquito Abatement Fund and FEMA reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to ratify an Addendum between St. John the Baptist Parish and St. John Mosquito Control, LLC. The motion passed unanimously.

Peter Montz - Resolution - R21-127 - A Resolution authorizing St. John the Baptist Parish to ratify a Cooperative Endeavor Agreement with the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) to administer Program Management Services

MOTION: Councilwoman Houston moved and Councilman Wright seconded the motion to approve Resolution - R21-127 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RATIFY A COOPERATIVE ENDEAVOR AGREEMENT WITH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO ADMINISTER PROGRAM MANAGEMENT SERVICES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, GOHSEP will provide sub-recipients that lack the resources, staff and expertise to manage the FEMA Public Assistance (PA) Program process the ability to utilize Program Management (PM) Services that GOHSEP will select through Procurement; and, WHEREAS, the selected PM Consultants will assist sub-recipients in order to pursue funding through the FEMA Public Assistance Program in connection with damages sustained during Hurricane Ida; and, WHEREAS, the cost of this Agreement will be 100% funded directly from the State. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to ratify the CEA between St. John the Baptist Parish and the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP). The motion passed unanimously.

Peter Montz - Resolution - R21-128 - A Resolution authorizing St. John the Baptist Parish to ratify the Professional Services Agreement with Digital Engineering, Inc. for Hurricane Ida Disaster Assessment Services

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to approve Resolution - R21-128 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RATIFY THE PROFESSIONAL SERVICES AGREEMENT WITH DIGITAL ENGINEERING AND IMAGING, INC. FOR HURRICANE IDA DISASTER ASSESSMENT SERVICES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Digital Engineering and Imaging, Inc. has been selected as the Engineer for services related Hurricane Ida Disaster Assessment Services; and WHEREAS, St. John the Baptist Parish suffered extensive damage on August 29, 2021, to FEMA Categories that includes roads and bridges, water control facilities, public buildings and contents, public utilities, parks, recreational and other facility's infrastructure; and, WHEREAS, FEMA requires St. John the Baptist to prepare and conduct initial damage assessments so FEMA can develop Project Worksheets for the damaged infrastructure; and WHEREAS, Digital Engineering and Imaging, Inc. will coordinate and conduct the required damage assessments, review FEMA prepared Project Worksheets and prepare FEMA Project

Worksheets as requested related to public infrastructure which will also include data collection management by performing quality control and quality assurance on all photographs and location data collected in the field; and WHEREAS, the cost of this Agreement will be funded by a 75/25 cost-share through FEMA Reimbursement and various departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to ratify the Professional Services Agreement between St. John the Baptist Parish and Digital Engineering and Imaging, Inc. The motion passed unanimously.

Peter Montz - Resolution - R21-129 - A Resolution authorizing St. John the Baptist Parish to renew the agreement with Acadian Ambulance Service, Inc. for Ambulance Services

MOTION: Councilwoman Duhe-Griffin moved and Councilman Wright seconded the motion to approve Resolution - R21-129 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO RENEW THE AGREEMENT WITH ACADIAN AMBULANCE SERVICE, INC. FOR AMBULANCE SERVICES. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this renewal between St. John the Baptist Parish Council and Acadian Ambulance Service, Inc. is the second two (2) year renewal of the original 2014 Agreement, and, WHEREAS, the contract renewal maintains the same pricing and is funded through the Ambulance Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Agreement with Acadian Ambulance Service, Inc. for Ambulance Services. The motion passed unanimously.

Peter Montz - Resolution - R21-130 - A Resolution authorizing St. John the Baptist Parish to settle and pay the September 6, 2021 Property Damage Claim to Wayne Jones of 302 W. 5th Street, LaPlace, LA 70068

MOTION: Councilman Wright moved and Councilman Becnel seconded the motion to approve Resolution - R21-130 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO SETTLE AND PAY THE SEPTEMBER 6, 2021, PROPERTY DAMAGE CLAIM TO WAYNE JONES OF 302 W. 5TH STREET, LAPLACE, LA 70068. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, Riverlands Insurance Services, Inc. recommended, and Legal Counsel approved the settlement amount of \$1,700; and, WHEREAS, the settlement will be funded through the Claim/Litigation Settlement line item of the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the September 6, 2021, Property Damage Claim to Wayne Jones of 302 W. 5th Street, LaPlace, LA 70068. The motion passed unanimously.

Cain Dufrene - Resolution - R21-131 - A Resolution authorizing St. John the Baptist Parish to execute the Certificate of Substantial Completion with Aegis Construction, LLC for the West Bank Public Safety Complex

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to

approve Resolution - R21-131 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO EXECUTE THE CERTIFICATE OF SUBSTANTIAL COMPLETION WITH AEGIS CONSTRUCTION, LLC FOR THE WEST BANK PUBLIC SAFETY COMPLEX. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this project has been deemed substantially complete by the Project Engineer and the Chief of Operations of the Office of Fire Services; and WHEREAS, all punch list items were identified and completed. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Certificate of Substantial Completion between St. John the Baptist Parish and Aegis Construction, LLC. The motion passed unanimously.

Stacey Cador - Resolution - R21-132 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for the Parish's Group Health Insurance

MOTION: Councilwoman Schnyder moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution - R21-132 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO ADVERTISE AND RECEIVE REQUEST FOR PROPOSALS (RFP) FOR THE PARISH'S GROUP HEALTH INSURANCE WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish is requesting proposals for the Parish's Group Health Insurance which expires December 31, 2021; and, NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive proposals for the Parish's Group Health Insurance. The motion passed unanimously.

Stacey Cador - Resolution - R21-133 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposals (RFP) for the Parish's Group Life Insurance

MOTION: Councilwoman Duhe-Griffin moved and Councilwoman Schnyder seconded the motion to approve Resolution - R21-133 - A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO ADVERTISE AND RECEIVE REQUEST FOR PROPOSALS (RFP) FOR THE PARISH'S GROUP LIFE INSURANCE. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish is requesting proposals for the Parish's Group Life Insurance which expires December 31, 2021; and, NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive proposals for the Parish's Group Life Insurance. The motion passed

Adjournment

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed unanimously.