

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, APRIL 8th, 2025
CHAIRMAN TAMMY HOUSTON
VICE-CHAIR ROBBY ARCURI

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, April 8th, 2025, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Warren Torres, Councilman District II, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Robby Arcuri, Councilman District V, Vernon Bailey, Councilman District VI

ABSENT: Dixie Ramirez

Parish President Hotard led the Prayer and Sheriff Mike Tregre led the Pledge of Allegiance.

Legal Counsel Kennilyn Schmill was present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Jaclyn Hotard - Proclamation - April as Child Abuse Prevention Month

Jaclyn Hotard - Proclamation - April 13-19, 2025, as National Public Safety Telecommunications Week

CONSENT AGENDA:

ITEMS: Approval of Minutes - March 25th, 2025, Council Meeting; Councilman Torres - Appointment of Ricky Delatte to the Coastal Zone Management Advisory Committee

MOTION: Councilwoman Duhe-Griffin moved and Councilman Bailey seconded the motion to approve the consent agenda items consisting of Approval of Minutes - March 25th, 2025, Council Meeting; Councilman Torres - Appointment of Ricky Delatte to the Coastal Zone Management Advisory Committee. The motion passed with Councilwoman Ramirez absent.

REPORTS:

President's Report

PUBLIC HEARING AND CONSIDERATION ON ORDINANCE (S)

25-14 (Public Hearing Held) An ordinance approving the rezoning of Lots 22, 23, and 24 of the Dufresne Park Subdivision, from the Commercial District One (C-1) to the Residential District One (R-1) located at 951 Highway 18 and 116 East 12th Street, Lucy, St. John the Baptist Parish, LA (PZR-1669) (J. Hotard & C. Powell)

MOTION: Councilwoman Johnson moved and Councilman Bailey seconded the motion to approve Ordinance 25-14. The motion passed with Councilwoman Ramirez absent.

NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R25-57 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the REGALA Park Flag Football Field Synthetic Turf and Lighting Project

MOTION: Councilman Madere moved and Councilman Bailey seconded the motion to approve Resolution R25-57. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the REGALA Park Flag Football Field Synthetic Turf and Lighting Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, installation of a new synthetic turf and lighting is needed for the REGALA Park Flag Football Field; and, WHEREAS, the project will be funded through the Recreation Department Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the REGALA Park Flag Football Field Synthetic Turf and Lighting Project. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-58 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Roussel's Land-Care Services, Inc. for Chemical Control and Canal Maintenance

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to approve Resolution R25-58. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Roussel's Land-Care Services, Inc. for Chemical Control and Canal Maintenance. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Roussel's Land-Care Services, Inc. of Paulina, LA ranked first out five (5) proposals received and reviewed by the Source Selection Committee; and, WHEREAS, services will include chemical control and canal maintenance for canals and waterways throughout the Parish; and, WHEREAS, services will be funded through the Public Works Department Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Roussel's Land-Care Services, Inc. The motion passed with 6 yeas, 2 against (Duhe-Griffin, Torres) and 1 absent (Ramirez).

Jaclyn Hotard/Peter Montz - Resolution - R25-59 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Infinity Engineering Consultants, LLC for the West 1st Street Lift Station and Force Main Project

MOTION: Councilman Madere moved and Councilwoman Johnson seconded the motion to approve Resolution R25-59. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Infinity Engineering Consultants, LLC for the West 1st Street Lift. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Infinity Engineering Consultants, LLC of Metairie, LA has been selected as the Engineer for the West 1st Street Lift Station and Force Main Project; and, WHEREAS, services include the rehabilitation of the existing West 1st Street Lift Station located at 329 West 1st Street and the installation of a new Force Main from West 1st Street Lift Station to the new Westbank Wastewater Treatment Pond; and, WHEREAS, the estimated cost of the Agreement is \$378,148.12 and will be funded through the Louisiana Department of Environmental Quality Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Infinity Engineering Consultants, LLC. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-60 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Principal Engineering, Inc. for the Carmel Valley Drive Rehabilitation Project

MOTION: Councilman Wright moved and Councilman Bailey seconded the motion to approve Resolution R25-60. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Principal Engineering, Inc. for the Carmel Valley Drive Rehabilitation Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Principal Engineering, Inc. of Covington, LA has been selected as the Engineer for the Carmel Valley Drive Rehabilitation Project; and, WHEREAS, Carmel Valley Drive will be reconstructed with concrete pavement from Fairway Drive to Country Club Drive which is approximately 3,600 linear ft; and, WHEREAS, services will also include the rehabilitation of sanitary sewer mains, sanitary services and subsurface drainage pipes within the right of way; and, WHEREAS, the estimated cost of the Agreement is \$561,269 and will be funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Principal Engineering, Inc. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-61 - A Resolution authorizing St.

John the Baptist Parish to amend the Professional Services Agreement with Meyer Engineers, Ltd. for the Water Transmission Main (Mississippi River to Woodland Treatment Facility) Project

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to approve Resolution R25-61. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Meyer Engineers, Ltd. for the Water Transmission Main (Mississippi River to Woodland Treatment Facility) Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Amendment No. 1 adds three (3) years to the original Agreement dated July 12, 2022; and, WHEREAS, the project is funded through the St. John the Baptist Parish Water Bond Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to amend the Professional Services Agreement between St. John the Baptist Parish and Meyer Engineers, Ltd. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-62 - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with McKim & Creed, Inc. for the River Road Wastewater Treatment Plant Headworks and Clarifier Rehabilitation Project

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to approve Resolution R25-62. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with McKim & Creed, Inc. for the River Road Wastewater Treatment Plant Headworks and Clarifier Rehabilitation Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Amendment No. 1 adds five (5) months to the original Agreement dated June 14, 2022; and, WHEREAS, the project is funded through the Louisiana Department of Environmental Quality Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to amend the Professional Services Agreement between St. John the Baptist Parish and McKim & Creed, Inc. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-63 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with Barowka and Bonura Engineers and Consultants, LLC for the LaPlace Water Intake Pump Station and Pre-treatment Facility Project

MOTION: Councilman Bailey moved and Councilman Wright seconded the motion to approve Resolution R25-63. A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with Barowka and Bonura Engineers and Consultants, LLC for the LaPlace Water Intake Pump Station and Pre-treatment Facility Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative

business of the Parish; and WHEREAS, Extension No. 1 will extend the original Agreement dated May 24, 2022, for an additional one (1) year; and, WHEREAS, this project is one of three components required in the transition of the source of raw water for LaPlace from the Ruddock wells to the Mississippi River; and, WHEREAS, under the St. John Water Improvement Program, a new Raw Water Intake and Pre-Treatment Facility located on or near the Mississippi River will provide a raw water source along with the clarification processes; and, WHEREAS, Extension No. 1 will be funded through the St. John the Baptist Parish Water Bond Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Extension No. 1 of the Professional Services Agreement between St. John the Baptist Parish and Barowka and Bonura Engineers and Consultants, LLC. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-64 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with RAMJ Construction, LLC. for the Wastewater Collection and Treatment Maintenance/Emergency Repairs Project

MOTION: Councilman Bailey moved and Councilman Arcuri seconded the motion to approve Resolution R25-64. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with RAMJ Construction, LLC. for the Wastewater Collection and Treatment Maintenance/Emergency Repairs Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 increases the original Agreement amount by \$1,000,000; and, WHEREAS, the increase is for additional required wastewater collections repairs and future task orders including new lift station installation at Main Street No. 1 and the installation of new pumps and 1000 ft. of new 6" Sewer Force Main at Za Lift Station; and, WHEREAS, Change Order No. 1 also includes wastewater collection repairs from smoke and dye test data for Riverland Estates and Belle Pointe; and, WHEREAS, Change Order N. 1 will be funded through the Wastewater Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No.1 between St. John the Baptist Parish and RAMJ Construction, LLC. The motion passed with Councilwoman Ramirez absent.

INTRODUCTION OF ORDINANCES:

25-14 An ordinance amending Ordinance 24-61 relative to the annual operating Budgets for St. John the Baptist Parish for the fiscal year beginning January 1, 2025 and ending December 31, 2025 (J. Hotard)

ADJOURNMENT:

At 6:39 PM, Councilman Wright moved and Councilman Bailey seconded the motion to adjourn. The motion passed with Councilwoman Ramirez absent.

/s/Tammy Houston
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary