

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, APRIL 22nd, 2025
CHAIRMAN TAMMY HOUSTON
VICE-CHAIR ROBBY ARCURI

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, April 22nd, 2025, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Warren Torres, Councilman District II, Tammy Houston, Councilwoman District III, Robby Arcuri, Councilman District V

ABSENT: Tyra Duhe-Griffin, Dixie Ramirez, Vernon Bailey

Council Secretary Jackie Landeche led the Prayer and Legislative Assistant Donna Barber led the Pledge of Allegiance.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

Yvette Scioneaux commented on the Consent Agenda item Councilman Arcuri - Reappointment of Lisa Tregre-Wilder to the Library Board of Control.

Jaclyn Hotard - Proclamation - May 4-10, 2025, as National Small Business Week

Jaclyn Hotard - Proclamation - May 11-17, 2025, as National Economic Development Week

CONSENT AGENDA:

ITEMS: Approval of Minutes - April 8th, 2025, Council Meeting; Councilman Arcuri - Re-appointment of Lisa Tregre-Wilder to the Library Board of Control; Permit Approval - East St. John High School Senior Sendoff Parade - Friday, May 9th, 2025 beginning at 5:30 PM, students will depart from Wildcat Drive, take a left W. Airline Hwy., take a right on Belle Pointe Blvd, a left on Ory Drive to East St. John Prep and a right ending at Joe Keller Stadium

MOTION: Councilman Arcuri moved and Councilman Wright seconded the motion to approve the consent agenda items consisting of Approval of Minutes - April 8th, 2025, Council Meeting; Councilman Arcuri - Re-appointment of Lisa Tregre-Wilder to the Library Board of Control; Permit Approval - East St. John High School Senior Sendoff Parade - Friday, May 9th, 2025 beginning at 5:30 PM, students will depart from Wildcat Drive, take a left W. Airline Hwy., take a right on Belle Pointe Blvd, a left on Ory Drive to East St. John Prep and a right ending at Joe Keller Stadium. The motion passed with 4 yeas, 3 absent (Duhe-Griffin, Ramirez, Bailey), 1 against (Johnson) and 1 abstaining

(Torres).

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to go into Executive Session item Adley Boudreaux, Jr. v. St. John the Baptist Parish Council, No. C-79323. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

EXECUTIVE SESSION:

Adley Boudreaux, Jr. v. St. John the Baptist Parish Council, No. C-79323

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to go back into Regular Session. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

MOTION: Councilman Arcuri moved and Councilman Madere seconded the motion to accept the recommendation of Legal Counsel to settle claims with Adley Boudreaux, Jr. v. St. John the Baptist Parish Council, No. C-79323. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (March 2025)

PUBLIC HEARING AND CONSIDERATION ON ORDINANCE (S)

25-15 (Public Hearing Held) An ordinance amending Ordinance 24-61 relative to the annual operating Budgets for St. John the Baptist Parish for the fiscal year beginning January 1, 2025 and ending December 31, 2025 (J. Hotard)

MOTION: Councilman Wright moved and Councilman Arcuri seconded the motion to REMOVE Ordinance 25-15 from the agenda. The motion passed with 5 yeas, 1 against (Torres), and 3 absent (Duhe-Griffin, Ramirez, Bailey).

NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R25-65 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Requests for Proposals (RFP) for Disaster Restoration and Recovery Services

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to approve Resolution R25-65. A Resolution authorizing St. John the Baptist Parish to advertise and receive Requests for Proposals (RFP) for Disaster Restoration and Recovery Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, these services are utilized for Parish owned buildings throughout the Parish in the event of a natural or man-made disaster; and WHEREAS, this is a stand-by Agreement and services are activated when a Notice to Proceed (NTP) is issued by St. John the

Baptist Parish; and WHEREAS, when activated, services are funded through the Public Works Department with anticipated FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive proposals for Disaster Restoration and Recovery Services. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-66 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Requests for Proposals (RFP) for Supervisory Control and Data Acquisition (SCADA) On-call, Design and Integration Support Parish Wide

MOTION: Councilman Wright moved and Councilman Torres seconded the motion to approve Resolution R25-66. A Resolution authorizing St. John the Baptist Parish to advertise and receive Requests for Proposals (RFP) for Supervisory Control and Data Acquisition (SCADA) On-call, Design and Integration Support Parish Wide. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this request is for technical integration and consultant support for facility control systems and remotely located water supply sites; and, WHEREAS, this will allow the Utilities Department to expand the SCADA System to remotely monitor new or upgraded facilities, allowing quicker response and increased efficiency; and WHEREAS, services will be funded through the Utilities and Wastewater Budgets. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive proposals for Supervisory Control and Data Acquisitions (SCADA) On-call, Design and Integration support Parish wide. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-67 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with All South Consulting Engineers, LLC for the Design and Installation of a Green Infrastructure Pilot Project at Belle Pointe Park

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to approve Resolution R25-67. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with All South Consulting Engineers, LLC for the Design and Installation of a Green Infrastructure Pilot Project at Belle Pointe Park. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, All South Consulting Engineers, LLC of Metairie, LA ranked 1st out of three (3) proposals received and reviewed by the Source Selection Committee; and, WHEREAS, the Greater New Orleans Foundation's (GNOF) Next 100 Years Challenge provided St. John the Baptist Parish with \$80,000 of Grant Dollars for a multi-scale green infrastructure strategy and pilot project approach to provide nature-based stormwater management solutions for our residents; and, WHEREAS, services will include a multi-scale green infrastructure pilot project at Belle Ponte Park to help mitigate nuisance flooding and increase ecosystem benefits; and, WHEREAS, the project will be

funded through the GNOF Next 100 Years Challenge Grant Funds. NOW, THEREFORE BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and All South Consulting Engineers, LLC. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey.

Jaclyn Hotard/Peter Montz - Resolution - R25-68 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Pintail Contracting Services, LLC for the Lions Water Treatment Plant One Million Gallon Per Day (MGD) Filter, Sludge Return and Existing Media Filter Replacement Project

MOTION: Councilman Torres moved and Councilman Madere seconded the motion to approve Resolution R25-68. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Pintail Contracting Services, LLC for the Lions Water Treatment Plant One Million Gallon Per Day (MGD) Filter, Sludge Return and Existing Media Filter Replacement Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 increases the original Agreement in the amount of \$43,921.21 and adds an additional seven (7) days; and, WHEREAS, the increase is due to changing the route and tie in location of the required 16" FE line because the original planned tie in location in the clear well is not possible without interrupting water services; and, WHEREAS, the Change Order also includes credits for not installing the original 16" FE line and for not removing the existing 8" sludge line; and, WHEREAS, project is funded through the Water Sector Commission Grant and the 2022 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and Pintail Contracting Services, LLC. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-69 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 3 with Bip & Sons Services, LLC for the St. John Parish Water Distribution and Treatment Maintenance/Emergency Repairs Project

MOTION: Councilman Torres moved and Councilman Arcuri seconded the motion to approve Resolution R25-69. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 3 with Bip & Sons Services, LLC for the St. John Parish Water Distribution and Treatment Maintenance/Emergency Repairs Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 3 increases the original Agreement by \$1,922,283.11 to ensure necessary emergency and maintenance water system repairs; and, WHEREAS, this increase is to cover the overrun and to complete the remaining emergency and/or other miscellaneous maintenance work on the Parish Water Distribution and Treatment System; and, WHEREAS, this Change

Order also includes a contract extension for an additional one (1) year term with no cost escalation; and, WHEREAS, Change Order No. 3 will be funded through the Utilities Department Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 3 between St. John the Baptist Parish and Bip & Sons Services, LLC. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-70 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 5 with Pittsburgh Tank & Tower Co. for the elevated Water Tower and Storage Tank Rehabilitation Project

MOTION: Councilman Arcuri moved and Councilman Torres seconded the motion to approve Resolution R25-70. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 5 with Pittsburgh Tank & Tower Co. for the elevated Water Tower and Storage Tank Rehabilitation Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 5 increases the original Agreement in the amount of \$13,950 and adds an additional 32 calendar days; and, WHEREAS, the increase is due to unforeseen work on the Belle Terre Tower such as logo placement adjustments, replacing a vent and replacing safety cables; and, WHEREAS, the Change Order also adjusts quantities and materials used to complete all work at the Walnut Tower; and, WHEREAS, the additional days are due to inclement weather delays; and, WHEREAS, the project is funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No.5 between St. John the Baptist Parish and Pittsburgh Tank & Tower Co. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

Jaclyn Hotard/Michelle Miller - Resolution - R25-71 - A Resolution authorizing St. John the Baptist Parish President to submit a Grant Application to the Louisiana Office of Tourism (LOT) for funds in connection with the FY 24-25 Grant Cycle for the 2025 Andouille Festival

MOTION: Councilman Wright moved and Councilwoman Johnson seconded the motion to approve Resolution R25-71. A Resolution authorizing St. John the Baptist Parish President to submit a Grant Application to the Louisiana Office of Tourism (LOT) for funds in connection with the FY 24-25 Grant Cycle for the 2025 Andouille Festival. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the goal of the LOT Competitive Grant Program (CGP) is to encourage and support marketing initiatives for tourism events that attract and retain visitors to the state and have a positive impact on Louisiana's economy; and, WHEREAS, through this CGP, LOT provides matching grants up to \$15,000 to reimburse a percentage of the actual cost of Qualifying Marketing Expenses associated with the promotion of a tourism event; and,

WHEREAS, St. John the Baptist Parish is seeking additional funds for the 2025 Andouille Festival, located at 2900 Highway 51, LaPlace, Louisiana, 70068; and, NOW, THEREFORE, BE IT RESOLVED by the St. John the Baptist Parish Council, acting as governing authority of said Parish. SECTION 1. That the St. John the Baptist Parish Council does hereby authorize the Parish President to submit a grant application to the Louisiana Office of Tourism for funds for the 2025 Andouille Festival and to execute any and all documents in connection with the FY 24-25 Grant Cycle. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

INTRODUCTION OF ORDINANCES:

- 25-16** An ordinance authorizing the issuance of not exceeding Two Million Dollars (\$2,000,000) of Taxable Sales Tax Bonds (DEQ), Series ST-2025A of St. John the Baptist Parish Sales Tax District; and providing for other matters in connection therewith (J. Hotard)
- 25-17** An ordinance authorizing St. John the Baptist Parish, through the Office of the Parish President, to purchase and/or expropriate certain portions of ground described as Lot 1A of the Eugene Tract and 35' Access Servitude on Lot 2A of the Eugene Tract as depicted in Exhibit A (J. Hotard)
- 25-18** An ordinance approving the installation of fiber optic cables along Highway 51 between municipal address 3912 Highway 51 and 109 Woodland Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 18513) (J. Hotard & C. Powell)
- 25-19** An ordinance repealing Chapter 42 - Utilities, Article III - Water Systems, Sec. 42-54 - Fiberoptic Cable Permitting Process in its entirety, and enacting a new section under Chapter 36 - Streets, Sidewalks, & Other Public Places, Article I, to be Designated as Sec. 36-11 - Excavation on Parish Property or Within Parish Rights-of-Way Permitting Process (J. Hotard/C. Powell)
- 25-20** An ordinance approving the rezoning of Lots 1-AHW and 2-AHW of an undesignated Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) located at 1061 Balsam Street and 1020 Beech Street, LaPlace, St. John the Baptist Parish, LA (PZR-1679) (J. Hotard/C. Powell)
- 25-21** An ordinance approving the rezoning of Lot 18 of the Dinvaut Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) located at an undesignated address on Central Avenue, Edgard, St. John the Baptist Parish, LA (PZR-1683) (J. Hotard/C. Powell)
- 25-22** An ordinance approving the rezoning of Lot 3A of the Alexander Allen, Sr. Tract Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) located at 129 Jessie Lane, Wallace, St. John the Baptist Parish, LA (PZR-1684) (J. Hotard/C. Powell)

- 25-23** An ordinance approving the resubdivision of Lot 5-B-1 and Lot C-2-A-1B of the Cambridge Place Subdivision, located at 947 Cambridge Drive, LaPlace, St. John the Baptist Parish, LA (PZS-1432) (J. Hotard/C. Powell)
- 25-24** An ordinance approving the resubdivision of a portion of the George Young Tract and a portion of Lot 31 of the Woodland Plantation Subdivision, located at 121 Dove Street, LaPlace, St. John the Baptist Parish, LA (PZS-1434) (J. Hotard/C. Powell)
- 25-25** An ordinance approving the resubdivision of Lot 5 of the Vilemont Subdivision, located at 121 and 123 Apple Street, LaPlace, St. John the Baptist Parish, LA (PZS-1435) (J. Hotard/C. Powell)
- 25-26** An ordinance approving the resubdivision of Lot 161, 162, 163, and 164 of the Lakeshore Estates Subdivision, located at 161 and 167 Rue St. James, Vacherie, St. John the Baptist Parish, LA (PZS-1431) (J. Hotard/C. Powell)
- 25-27** An ordinance amending the annual operating budgets for St. John the Baptist Parish for the fiscal year beginning January 1, 2025 and ending December 31, 2025 (J. Hotard)
- 25-28** An ordinance amending the annual operating budgets for St. John the Baptist Parish for the fiscal year beginning January 1, 2025 and ending December 31, 2025 (J. Hotard)

ADJOURNMENT :

At 6:35 PM, Councilwoman Johnson moved and Councilman Arcuri seconded the motion to adjourn. The motion passed with Councilwomen Duhe-Griffin, Ramirez and Councilman Bailey absent.

/s/Tammy Houston
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary