

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, JUNE 24th, 2025
CHAIRMAN TAMMY HOUSTON
VICE-CHAIR ROBBY ARCURI

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, June 24th, 2025, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Warren Torres, Councilman District II, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Robby Arcuri, Councilman District V, Vernon Bailey, Councilman District VI

ABSENT: Dixie Ramirez

Councilwoman Johnson led the Prayer and Councilman Bailey led the Pledge of Allegiance.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill, were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

CONSENT AGENDA:

ITEMS: Approval of Minutes - June 10th, 2025, Council Meeting; Permit Approval - Destiny Christian Church "Christmas on Main Street" - Saturday, December 13th, 2025, 3:00 PM - 8:00 PM - From the intersection of West 5th and Main to the railroad track on Main Street in LaPlace

MOTION: Councilman Bailey moved and Councilwoman Johnson seconded the motion to approve the consent agenda items consisting of Approval of Minutes - June 10th, 2025, Council Meeting; Permit Approval - Destiny Christian Church "Christmas on Main Street" - Saturday, December 13th, 2025, 3:00 PM - 8:00 PM - From the intersection of West 5th and Main to the railroad track on Main Street in LaPlace. The motion passed with Councilwoman Ramirez absent.

EXECUTIVE SESSION

Lynette Mitchell vs. Timothy Prudhomme, St. John Parish Council, St. John Parish & Atlantic Specialty Insurance Co., No. 79396

MOTION: Councilman Arcuri moved and Councilman Madere seconded the motion to go into Executive Session to discuss Lynette Mitchell vs. Timothy Prudhomme, St. John Parish Council, St. John Parish & Atlantic Specialty Insurance Co., No.

79396. The motion passed with Councilwoman Ramirez absent.

MOTION: Councilman Madere moved and Councilwoman Johnson seconded the motion to go back into Regular Session. The motion passed with Councilwoman Ramirez absent.

MOTION: Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to accept the recommendations of legal counsel relative to the settlement case Lynette Mitchell vs. Timothy Prudhomme, St. John Parish Council, St. John Parish & Atlantic Specialty Insurance Co., No. 79396. The motion passed with Councilwoman Ramirez absent.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (May 2025)

NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R25-103 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Southern CAT USA, LLC for Disaster Restoration and Recovery Services

MOTION: Councilman Madere moved and Councilman Wright seconded the motion to approve Resolution R25-103. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Southern CAT USA, LLC for Disaster Restoration and Recovery Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Southern CAT USA, LLC of Kenner, LA was ranked first out of five (5) proposals received and reviewed by the Source Selection Committee; and, WHEREAS, services will be utilized for Parish owned buildings throughout the Parish in the event of a natural or man-made disaster; and WHEREAS, this is a stand-by Agreement and services are activated when a Notice to Proceed (NTP) is issued by St. John the Baptist Parish; and WHEREAS, when activated, services are funded through the Public Works Department with anticipated FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Southern CAT USA, LLC. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-104 - A Resolution authorizing St. John the Baptist Parish to extend the Cooperative Endeavor Agreement (CEA) with Ducks Unlimited, Inc. for the Bayou Chevreuil Restoration Project

MOTION: Councilman Bailey moved and Councilman Torres seconded the motion to approve Resolution R25-104. A Resolution authorizing St. John the Baptist Parish to extend the Cooperative Endeavor Agreement (CEA) with Ducks Unlimited, Inc. for the Bayou Chevreuil Restoration Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule

Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Extension No. 1 will add eighteen (18) months to the original Agreement dated January 23, 2024. WHEREAS, services for this project include enhancing 2,800 acres of bottomland swamp forest in Bayou Chevreuil in St. John the Baptist Parish through hydrologic restoration; and, WHEREAS, this project will enhance drainage, flood relief, effective storm buffering, improve water quality, reforestation, environmental quality and recreational opportunities; and, WHEREAS, Extension No. 1 is funded from the 2023 Coastal Protection and Restoration Authority's Parish Matching Program with a 10% match from St. John the Baptist Parish. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Extension No. 1 of the Cooperative Endeavor Agreement between St. John the Baptist Parish and Ducks Unlimited, Inc. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-105 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 6 with Pittsburgh Tank & Tower Co. for the Elevated Water Tower and Storage Tank Rehabilitation Project

MOTION: Councilman Arcuri moved and Councilman Wright seconded the motion to approve Resolution R25-105. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 6 with Pittsburgh Tank & Tower Co. for the Elevated Water Tower and Storage Tank Rehabilitation Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 6 is a close-out change order that decreases the original Agreement in the amount of \$38,500 and adds an additional twelve (12) calendar days; and, WHEREAS, the decrease is to adjust quantities and materials used to complete welding and epoxy pit repairs on Belle Terre, Courthouse and Ruddock Towers; and, WHEREAS, the additional days are due to inclement weather delays; and, WHEREAS, the project is funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Change Order No.6 between St. John the Baptist Parish and Pittsburgh Tank & Tower Co. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R25-106 - A Resolution authorizing St. John the Baptist Parish to settle and pay the March 27, 2025, Property Damage Claim to Herman Toups of 531 Garyville Northern Street, Garyville, LA 70051

MOTION: Councilman Madere moved and Councilman Torres seconded the motion to approve Resolution R25-106. A Resolution authorizing St. John the Baptist Parish to settle and pay the March 27, 2025, Property Damage Claim to Herman Toups of 531 Garyville Northern Street, Garyville, LA 70051. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a

ministerial act related to the administrative business of the Parish; and, WHEREAS, Louisiana Claims Administrators (LoCA) recommended, and Legal Counsel approved the settlement amount of \$208.63; and, WHEREAS, the settlement will be funded through the Settlement line item of the Recreation Department Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to settle and pay the March 27, 2025 Property Damage Claim to Herman Toups of 531 Garyville North Street, Garyville, LA 70051. The motion passed with Councilwoman Ramirez.

INTRODUCTION OF ORDINANCES:

25-30 An ordinance approving the rezoning of Lot 5-B of the Vilemont Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) located at 123 Apple Street, LaPlace, St. John the Baptist Parish, LA (PZR-1703) (J. Hotard & C. Powell)

25-31 An ordinance approving the rezoning of Lot 5-A of the Vilemont Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) located at 121 Apple Street, LaPlace, St. John the Baptist Parish, LA (PZR-1704) (J. Hotard & C. Powell)

25-32 An ordinance granting approval to the proposed 20' Access Servitude and the 20'X 66' Sewer Lift Station Servitude on Tract 1 Whitlow Court; as well as the associated revocations of existing servitudes on the adjacent Tract 1T Torres Tract, which include a 25'X 25' Sewer Force Main Servitude & 25'X 50' Access/Egress Servitude; all of which are situated in Sections 76 & 94, T-11-S, R-7-E, LaPlace, St. John the Baptist Parish, Louisiana, and are more particularly shown and set forth in the Survey Plat prepared by Stephen P. Flynn, Riverlands Surveying Co., dated April 22, 2025 (J. Hotard)

ADJOURNMENT:

At 6:17 PM, Councilman Madere moved and Councilman Wright seconded the motion to adjourn. The motion passed with Councilwoman Ramirez absent.

/s/Tammy Houston
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary