

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, MAY 28th, 2024
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, May 28th, 2024, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Tammy Houston, Councilwoman District III, Warren Torres, Councilman District II, Tyra Duhe-Griffin, Councilwoman District IV, Robert Arcuri, Councilman District V, Vernon Bailey, Sr., Councilman District VI

ABSENT: Dixie Ramirez

Councilwoman Duhe-Griffin led the Prayer and Councilman Arcuri led the Pledge.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill were present.

Jaclyn Hotard - Proclamation - May as Affordable Housing Month

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

Wilfred Robert commented on Resolution R24-108.

CONSENT AGENDA:

ITEMS: Approval of Minutes - May 14th, 2024, Council Meeting; Parish President Hotard - Re-appointment of Jonathan Perret to the Historic District Commission

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve the consent agenda items consisting of Approval of Minutes - May 14th, 2024, Council Meeting; Parish President Hotard - Re-appointment of Jonathan Perret to the Historic District Commission. The motion passed with Councilwoman Ramirez absent.

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to go into executive session to discuss *Dennis Coleman v. St. John the Baptist Parish*, Case No. 79060 Div B and *Karla Lee v. Felton Collins, et al*, Case No. 79291 Div C. The motion passed with Councilwoman Ramirez absent.

EXECUTIVE SESSION:

Dennis Coleman v. St. John the Baptist Parish, Case No. 79060 Div B

Karla Lee v. Felton Collins, et al, Case No. 79291 Div C

MOTION: Councilman Madere moved and Councilman Bailey seconded the motion to go back into Regular Session. The motion passed with Councilwoman Ramirez absent.

MOTION: Councilman Arcuri moved and Councilman Bailey seconded the motion to authorize legal counsel to enter into settlement negotiations with *Dennis Coleman v. St. John the Baptist Parish*, Case No. 79060 Div B and *Karla Lee v. Felton Collins, et al*, Case No. 79291 Div C. The motion passed with 7 yeas, 1 abstaining (Torres) and 1 absent (Ramirez).

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (April 2024)

NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R24-107 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with TBT Contracting, Inc. for the St. John the Baptist Parish Street Light Warehouse Project

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution - R24-107. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with TBT Contracting, Inc. for the St. John the Baptist Parish Street Light Warehouse Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 increases the original Agreement by \$11,567.03 for exterior doors digital locking hardware and Fire Marshal required 120 minute fire-rated windows; and, WHEREAS, an additional 91 days is added to the Agreement for procurement lead time for the windows; and, WHEREAS, the project is funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and TBT Contracting, Inc. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-108 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarera & Company, Inc. for the St. John Parish 2023 Parish Wide Canal Drainage Improvements

MOTION: Councilwoman Johnson moved and Councilman Madere seconded the motion to approve Resolution R24-108. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarera & Company, Inc. for the St. John Parish 2023 Parish Wide Canal Drainage Improvements. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter

permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 adds pay items for additional equipment to be used in addition to the original equipment specified under the Agreement and increases the amount by \$682,040.00; and, WHEREAS, Change Order No. 1 also adds an additional 12 days; and, WHEREAS, clearing, snagging, dredging, and excavation of Parish wide drainage canals will be completed on an as-needed basis and funded through various funds/departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and J. Caldarera & Company, Inc. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-109 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarera & Company, Inc. for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville and West Bank

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R24-109. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarera & Company, Inc. for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville and West Bank. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 1 decreases the original Agreement by \$33,283.42 and adds an additional 2 days; and, WHEREAS, this is a closeout Change Order and balances all used and unused quantities; and, WHEREAS, the project is funded through the Hurricane Ida Fund with FEMA Reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 1 between St. John the Baptist Parish and J. Caldarera & Company, Inc. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-110 - A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with J. Caldarera & Company, Inc. for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville, and West Bank

MOTION: Councilman Madere moved and Councilwoman Johnson seconded the motion to approve Resolution R24-110. A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with J. Caldarera & Company, Inc. for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville, and West Bank. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, this project has been deemed substantially complete by the Project Engineer; and, WHEREAS, all punch list items were identified

and are near completion. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Certificate of substantial completion with J. Calderera & Company, Inc. for the St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in Reserve, Garyville, and West Bank. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-111 - A Resolution authorizing St. John the Baptist Parish to award the bid for the River Road Wastewater Treatment Plant Mobile Belt Filter Press Project to Gottfried Construction, LLC

MOTION: Councilman Bailey moved and Councilwoman Houston seconded the motion to approve Resolution R24-111. A Resolution authorizing St. John the Baptist Parish to award the bid for the River Road Wastewater Treatment Plant Mobile Belt Filter Press Project to Gottfried Construction, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Gottfried Construction, LLC of Covington, LA submitted the lowest responsive and responsible bid in the amount of \$858,500.00; and, WHEREAS, the Permanent Belt Filter Press at the River Road Wastewater Treatment Plant (WWTP) needs to be replaced due to damages sustained by Hurricane Ida; and, WHEREAS, the mobile press unit will be mounted to a trailer bed and used for pressing sludge at the River Road WWTP with the ability to be moved to other WWTP locations for use in pressing sludge; and, WHEREAS, costs will be funded through the Louisiana Department of Environmental Quality State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the River Road Wastewater Treatment Plant Mobile Belt Filter Press Project to Gottfried Construction, LLC. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-112 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with McKim and Creed, Inc. for the Big Belle Terre Lift Station Replacement Project

MOTION: Councilwoman Johnson moved and Councilwoman Houston seconded the motion to approve Resolution R24-112. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with McKim and Creed, Inc. for the Big Belle Terre Lift Station Replacement Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, McKim and Creed, Inc. of Gonzales, LA has been selected to provide Engineering Services for the Big Belle Terre Lift Station Replacement Project; and, WHEREAS, the existing lift station at the corner of Fairway and Lakewood Drive in Laplace, LA is past its useful life and requires replacement to ensure reliable wastewater collection in this area for the next 20 years; and, WHEREAS, the estimated

cost of the Agreement is \$252,091.27 and will be funded through the St. John the Baptist Parish Wastewater Fund and reimbursed by the Louisiana Department of Environmental Quality Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and McKim and Creed, Inc. The motion passed with Councilwoman Rameriz absent.

Jaclyn Hotard/Peter Montz - Resolution - R24-113 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Meyer Engineers, LTD for Reserve Relief Homewood Pump Station Replacement and Drainage Improvement and Engineering Services

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R24-113. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with Meyer Engineers, LTD for Reserve Relief Homewood Pump Station Replacement and Drainage Improvement and Engineering Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Meyer Engineers, LTD of Metairie, LA has been selected to provide Engineering Services for the Reserve Relief Homewood Pump Station Replacement and Drainage Improvement project; and, WHEREAS, services include the Hydrologic and Hydraulic model development, environmental review and Pump Station Design; and, WHEREAS, this project is a part of the Local Watershed Initiative Program and all services must be in compliance with the Disaster Recovery CDBG Program requirements; and, WHEREAS, the cost is \$1,335,591.00 and will be funded through an allocation St. John the Baptist Parish received from the Office of Community Development Disaster Recovery Mitigation Funds. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of St. John the Baptist Parish council to sign and execute the Professional Services Agreement between St. John the Baptist Parish and Meyer Engineers, LTD. The motion passed with Councilwoman Rameriz absent.

Jaclyn Hotard/Reed Alexander - Resolution - R24-114 - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Bip & Sons Services, LLC for the St. John Parish Water Distribution Treatment Maintenance/Emergency Repairs Project

MOTION: Councilman Madere moved and Councilman Torres seconded the motion to approve Resolution R24-114. A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 2 with Bip & Sons Services, LLC for the St. John Parish Water Distribution Treatment Maintenance/Emergency Repairs Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Change Order No. 2 increases the original Agreement by \$678,350.87 for emergency and maintenance repairs; and, WHEREAS, this is a closeout Change Order and

balances all used and unused quantities; and, WHEREAS, costs will be funded through the Utilities Department Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Council to execute Change Order No. 2 between St. John the Baptist Parish and Bip & Sons Services, LLC. The motion passed with Councilwoman Ramirez absent.

Jaclyn Hotard/Reed Alexander - Resolution - R24-115 - A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with Bip & Sons Services, LLC for the St. John Parish Water Distribution and Treatment Maintenance/Emergency Repairs Project

MOTION: Councilman Arcuri moved and Councilman Bailey seconded the motion to approve Resolution R24-115. A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with Bip & Sons Services, LLC for the St. John Parish Water Distribution and Treatment Maintenance/Emergency Repairs Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, this project has been deemed substantially complete by the Project Engineer; and, WHEREAS, all punch list items were identified and are near completion. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Certificate of substantial completion with Bip & Sons Services, LLC, for the St. John Parish Water Distribution and Treatment Maintenance/Emergency Repairs Project. The motion passed with Councilwoman Ramirez absent.

INTRODUCTION OF ORDINANCES:

24-24 An ordinance approving the rezoning of Lot E of the Riverwood Subdivision from the Commercial District Three (C-3) to the Industrial District One (I-1) located at 317 Woodland Drive, LaPlace, St. John the Baptist Parish, LA (PZR-1574) (J. Hotard & T. Lambeth)

ADJOURNMENT:

At 6:42 PM, Councilman Torres moved and Councilwoman Houston seconded the motion to adjourn. The meeting adjourned with Councilwoman Ramirez absent.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary