

**OFFICIAL PROCEEDINGS**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**TUESDAY, JANUARY 27<sup>TH</sup>, 2026**  
**CHAIRMAN ROBERT ARCURI**  
**VICE-CHAIRWOMAN TAMMY HOUSTON**

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, January 27<sup>th</sup>, 2026, at 1:00 PM.

**CALL TO ORDER:**

**ROLL CALL:** Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Warren Torres, Jr., Councilman District II, Tammy Houston, Councilwoman District III, Robert Arcuri, Councilman District V, Dixie Ramirez, Councilwoman District VII

**ABSENT:** Tyra Duhe-Griffin, Vernon Bailey, Sr.

Councilman Wright led the Prayer and Councilman Madere led the Pledge of Allegiance.

Legal Counsel Keith Green, Jr. and Kennilyn Schmill, were present.

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

**Jaclyn Hotard - Presentation - Bobby Davis, Jr. - Over 25 Years of Volunteer Service to the Department of Parks and Recreation**

**CONSENT AGENDA:** Approval of Minutes - January 13<sup>th</sup>, 2026, Council Meeting; Permit Approval - Krewe of Tohwahpahsah - Annual Mardi Gras Parade - Saturday, February 14<sup>th</sup>, 2026, beginning at Noon through the streets of Reserve, LA; Permit Approval - Middendorf's Manchac Run - Saturday, November 7<sup>th</sup>, 2026 - The run will include 10 Mile, 10K and 5K along Hwy. 51 - Starting in front of Middendorf's Seafood Restaurant (host sponsor)- runners on course will start at 8:00 AM and course closes at 10:45 AM.

**MOTION:** Councilman Wright moved and Councilwoman Houston seconded the motion to approve consent agenda consisting of Approval of Minutes - January 13<sup>th</sup>, 2026, Council Meeting; Permit Approval - Krewe of Tohwahpahsah - Annual Mardi Gras Parade - Saturday, February 14<sup>th</sup>, 2026, beginning at Noon through the streets of Reserve, LA; Permit Approval - Middendorf's Manchac Run - Saturday, November 7<sup>th</sup>, 2026 - The run will include 10 Mile, 10K and 5K along Hwy. 51 - Starting in front of Middendorf's Seafood Restaurant (host sponsor)- runners on course will start at 8:00 AM and course closes at 10:45 AM. The motion passed with Councilwoman Duhe-Griffin and Councilman Bailey absent.

**REPORTS:**

**President's Report**

Councilwoman Duhe-Griffin arrived in the meeting at 1:04 PM.

**Jaclyn Hotard - Monthly Financial Report (December 2025) PUBLIC HEARING AND CONSIDERATION ON ORDINANCE(S)**

**26-01** (Public Hearing Held) An ordinance authorizing the incurring of debt and issuance of Forty-Three Million Dollars (\$43,000,000) of General Obligation Bonds, Series 2026,

of the Parish of St. John the Baptist, State of Louisiana, and providing for other matters in connection therewith (J. Hotard)

**MOTION:** Councilwoman Ramirez moved and Councilman Wright seconded the motion to approve Ordinance 26-01. The motion passed with Councilman Bailey absent.

**26-02** (Public Hearing Held) An ordinance approving the resubdivision of Lots 1-5 of the Octave Montz Succession and Lots 2-5 of the Charles St. Martin Tract, located at 228-372 Pine Street, LaPlace, St. John the Baptist Parish, LA. (PZS-1454) (J. Hotard/C. Powell)

**MOTION:** Councilwoman Ramirez moved and Councilwoman Houston seconded the motion to approve Ordinance 26-02. The motion passed with Councilman Bailey absent.

**26-03** (Public Hearing Held) An ordinance approving the resubdivision of Lots 1-D3 and Lot 1-D4 of the George Haik Tract Subdivision, located at 136 West 4<sup>th</sup> Street, Reserve, St. John the Baptist Parish, LA (PZS-1460) (J. Hotard/C. Powell)

**MOTION:** Councilwoman Ramirez moved and Councilman Torres seconded the motion to approve Ordinance 26-03. The motion passed with Councilman Bailey absent.

**26-04** (Public Hearing Held) An ordinance approving the resubdivision of a portion of the Terre Haute Plantation Subdivision, located on 4336 West Airline Highway, Reserve, St. John the Baptist Parish, LA (PZS-1462) (J. Hotard/C. Powell)

**MOTION:** Councilwoman Ramirez moved and Councilman Torres seconded the motion to approve Ordinance 26-04. The motion passed with Councilman Bailey absent.

**26-05** (Public Hearing Held) An ordinance approving the resubdivision of the Sorapura Brothers Tract, located at 791 Highway 18, Lucy, St. John the Baptist Parish, LA ((PZS-1463) (J. Hotard/C. Powell)

**MOTION:** Councilwoman Johnson moved and Councilman Madere seconded the motion to approve Ordinance 26-05. The motion passed with Councilman Bailey absent.

**26-06** (Public Hearing Held) An ordinance to amend **Ordinance 24-64 - Sec. 28-91 - (g) Floats.** *The parade organization shall ensure that all floats used in connection with its parade comply with the following requirements: Floats, including tandem floats, shall be no more than ~~sixty (60)~~ seventy (70) feet long, including the pull unit, no more than twelve (12) feet wide, and no more than seventeen (17) feet, six (6) inches in height from the street level. (h) Truck-floats.* *The parade organization shall ensure that all truck-floats used in connection with its parade comply with the following requirements: Truck-floats shall be no more than ~~sixty (60)~~ seventy (70) feet in length, including the pull unit, no more than ten (10) feet in overall width, including all decorations and no more than seventeen (17) feet, six (6) inches in height from the street level (J. Hotard)*

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Ordinance 26-06. The motion passed with 7 yeas, 1 nay (Torres) and 1 absent (Bailey).

**NEW BUSINESS:**

**Jaclyn Hotard/Jason Akers - Resolution - R26-04 - A Resolution declaring the intention of the St. John the Baptist Parish Council, acting as the governing authority of the Parish of St. John the Baptist, State of Louisiana, to issue Taxable Sewer Revenue Bonds (DEQ) in the name of the Parish, in an amount not to exceed Ten Million Dollars (\$10,000,000), and providing for other matters in connection therewith**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R26-04. A Resolution declaring the intention of the St. John the Baptist Parish Council, acting as the governing authority of the Parish of St. John the Baptist, State of Louisiana, to issue Taxable Sewer Revenue Bonds (DEQ) in the name of the Parish, in an amount not to exceed Ten Million Dollars (\$10,000,000), and providing for other matters in connection therewith. WHEREAS, the Parish of St. John the Baptist, State of Louisiana (the "Parish"), now owns and operates combined revenue-producing drinking water treatment and distribution system and wastewater collection, treatment and disposal system (the "System"); and WHEREAS, the St. John the Baptist Parish Council (the "Parish Council"), acting as the governing authority for the Parish proposes to finance the costs of (i) constructing and acquiring improvements, extensions, and replacements to the sewerage portion of the System (the "Project"), including equipment and fixtures therefor, and (ii) paying costs incurred in connection therewith, through the sale and issuance of not exceeding Ten Million Dollars (\$10,000,000) of Taxable Sewer Revenue Bonds (DEQ) of the Parish (the "Bonds"); and WHEREAS, the Parish proposes that the Bonds will be issued in the manner prescribed by and under the authority of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"); and WHEREAS, the Parish has no outstanding indebtedness payable from the revenues of the System; and WHEREAS, this Parish Council, in accordance with the provisions of the Act, now desires to authorize the giving and publication of notice of intention generally describing the Bonds and the security therefor, setting forth a date and time when it will meet in open and public session to hear any and all objections to the proposed issuance of the Bonds and providing for the filing of a petition by a certain hereinafter described percentage of the electors objecting to the issuance of the Bonds unless an election is held on the question of the issuance thereof; NOW, THEREFORE BE IT RESOLVED: SECTION 1. Pursuant to and in compliance with the provisions of the Act, the Parish Council does hereby declare its intention to issue not exceeding Ten Million Dollars (\$10,000,000) of Taxable Sewer Revenue Bonds (DEQ) of the Parish, the proceeds of which will be used for the purpose of financing the costs of the Project, and paying costs incurred in connection therewith. The Bonds shall be limited and special revenue bonds of the Parish, secured by and payable solely from the income and revenues derived or to be derived by the Parish from the operation of the System after payment therefrom of the reasonable and necessary expenses of operating and maintaining the System. The Bonds shall not be a charge on the other income and revenues of the Parish, nor shall they constitute an indebtedness or pledge of the general credit of the Parish. The Bonds shall mature at such time or times (not to exceed twenty-two (22) years from their date of issuance), bear interest at such rate or rates not exceeding 0.95% per annum (which includes any administrative fee on the outstanding principal amount of the Bonds), and carry such additional terms and provisions as may be provided by this Parish Council. SECTION 2. The Bonds will be sold at public or private sale and may be sold in installments to the Clean Water State Revolving Fund under the Louisiana Department of Environmental Quality and may be issued and sold in installments as needed, all as provided for in the Act. SECTION 3. Application is hereby made to the State Bond Commission, Baton Rouge, Louisiana, for approval of the issuance and sale of the Bonds and for consent and authority to proceed with the issuance and sale of the Bonds as provided above, and Bond Counsel is directed to make application to the State Bond Commission in accordance with the foregoing on behalf of the Parish. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the

implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby. SECTION 4. This Parish Council will meet in open and public session on *TUESDAY, MARCH 10, 2026, AT 6:00 P.M.*, at the St. John the Baptist Parish Government Complex Chambers, 1811 W. Airline Highway, LaPlace, Louisiana, to hear any objections to the proposed issuance of the Bonds; provided, however, if at such hearing a petition duly signed by the electors of the Parish is a number not less than five percent (5%) of the number of the electors of the Parish voting in the last election held in the Parish object to the issuance of the Bonds, then the Bonds shall not be issued until approved by vote of a majority of the qualified electors of the Parish who vote at a special election held for that purpose in the manner provided by Chapter 6-A, Title 18 of the Louisiana Revised Statutes of 1950, as amended. Any such petition shall be accompanied by a certificate of the St. John the Baptist Parish Registrar of Voters certifying that the signers of the petition are registered electors of the Parish and the number of signers amounts to not less than five percent (5%) of the registered voters that voted in the last election held in the Parish, all as provided by the Act. SECTION 5. The Legislative Assistant is hereby authorized, empowered and directed to publish an appropriate notice of the intention of the Parish to issue the Bonds in accordance with the provisions of this resolution and the Act. Such notice of intention shall embody in a general way substantially all the provisions of this resolution hereinabove set out and shall be published in four (4) consecutive weekly issues of the *L'Observateur*, the official journal of and a newspaper of general circulation in the Parish, and shall be in substantially in the form attached hereto as Exhibit A, with any such changes as may be necessary upon the advice of bond counsel. SECTION 6. This Parish Council finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Bonds, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of said Bonds. Said Bond Counsel shall prepare and submit to this Parish Council for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Parish Council as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Bonds. The fee of Bond Counsel for each series of bonds shall be fixed at a sum not exceeding the fee allowed by the Attorney General's fee guidelines for such bond counsel work in connection with the issuance of revenue bonds and based on the amount of said Bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. The Parish President is hereby authorized and directed to execute, and this Parish Council hereby agrees to and accepts the terms of, the engagement letter of Bond Counsel appended hereto as Exhibit B. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for her written approval of said employment and of the fees herein designated, and the Legislative Assistant is hereby empowered and directed to provide for payment of the work herein specified upon completion thereof and under the conditions herein enumerated without further approval of this Parish Council. SECTION 7. The Parish hereby retains Government Consultants, of Baton Rouge, Louisiana, to act as its Municipal Advisor ("MA") pursuant to the provisions of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the rules promulgated thereunder by the Securities and Exchange Commission. The Parish hereby acknowledges that it is represented by the MA and will rely upon the advice of the MA with respect to the Bond. The fee to be paid the MA shall be payable solely from the proceeds of the Bond when and if issued, and the amount thereof shall be subject to the approval of the State Bond Commission. The Parish President is hereby authorized and directed, in her discretion, to execute any contract the MA may require with respect to the engagement. The motion passed with Councilman Bailey absent.

**Robert Arcuri - Resolution - R26-05 - A Resolution appointing St. John the Baptist**

**Parish President Jaclyn Hotard as the Representative for the Industrial Tax Exemption Program**

**MOTION:** Councilwoman Houston moved and Councilwoman Johnson seconded the motion to approve Resolution R26-05. A Resolution appointing St. John the Baptist Parish President Jaclyn Hotard as the Representative for the Industrial Tax Exemption Program. WHEREAS, Louisiana Governor Jeff Landry has issued Executive Order Number JML 25-033 to Amend and Restate Conditions for participation in the Industrial Tax Exemption Program; and WHEREAS, Executive Order Number JML 25-033 provides for the requirements of an ad hoc Local Industrial Tax Exemption (ITEP) Committee to be comprised of one voting member, representative from the Parish Government, from the School Board, and the Parish Sheriff; and WHEREAS, Executive Order Number JML 25-033 specifies that Local ITEP Committee members be elected by a majority vote of the respective governmental entities. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, hereby approves the appointment of Parish President Jaclyn Hotard as the Representative of the St. John the Baptist Parish Council to the Parish's Local Industrial Tax Exemption Committee. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-06 - A Resolution authorizing St. John the Baptist Parish to award the bid for Sampling Stations for Water Mains to Cimsco, Inc.**

**MOTION:** Councilman Madere moved and Councilwoman Ramirez seconded the motion to approve Resolution R26-05. A Resolution authorizing St. John the Baptist Parish to award the bid for Sampling Stations for Water Mains to Cimsco, Inc. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Cimsco, Inc. of Metairie, LA submitted the lowest responsive and responsible bid in the amount of \$141,660; and, WHEREAS, this is for the purchase of ninety sampling stations for water mains to collect water samples for quality testing purposes; and, WHEREAS, the cost of the project will be funded through the Utilities Department and the Community Water Enrichment Fund (CWEF) Grant. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Sampling Stations for Water Mains to Cimsco, Inc. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-07 - A Resolution authorizing St. John the Baptist Parish to award the bid for the REGALA Park Pedestrian Trail Lights Project to ENFRA MMC, LLC**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R26-07. A Resolution authorizing St. John the Baptist Parish to award the bid for the REGALA Park Pedestrian Trail Lights Project to ENFRA MMC, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, ENFRA MMC, LLC of Metairie, LA submitted the lowest responsive and responsible bid in the amount of \$246,974; and, WHEREAS, the project includes adding pedestrian trail lights to the existing trail at REGALA Park which is approximately 2,800 ft; and, WHEREAS, the project will be funded through the Street Lights Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the REGALA Park Pedestrian Trail Lights Project to ENFRA MMC, LLC. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-08 - A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with Global Media South, LLC. for Videography Services**

**MOTION:** Councilman Madere moved and Councilman Wright seconded the motion to approve Resolution R26-08. A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with Global Media South, LLC. for Videography Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Global Media South, LLC of LaPlace, LA provides audio and video for Parish Council meetings and Community Events as requested; and, WHEREAS, Renewal No. 1 adds one (1) year to the original Agreement dated March 28, 2023; and, WHEREAS, the Renewal maintains the same pricing and is funded through the Legislative Budget of the General Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Professional Services Agreement between St. John the Baptist Parish and Global Media South, LLC. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-09 - A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with Precision PSI, LLC for the Repairs of Submersible Pumps, Motors and Related Equipment**

**MOTION:** Councilwoman Ramirez moved and Councilman Wright seconded the motion to approve Resolution R26-09. A Resolution authorizing St. John the Baptist Parish to renew the Professional Services Agreement with Precision PSI, LLC for the Repairs of Submersible Pumps, Motors and Related Equipment. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Renewal No. 1 adds one (1) year to the original Agreement dated March 28, 2023; and, WHEREAS, the Renewal maintains the same pricing and is funded through various departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Professional Services Agreement between St. John the Baptist Parish and Precision PSI, LLC. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-10 - A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with Industrial Electric Coil, LLC for the Repairs of Submersible Pumps, Motors and Related Equipment**

**MOTION:** Councilwoman Ramirez moved and Councilwoman Houston seconded the motion to approve Resolution R26-10. A Resolution authorizing St. John the Baptist Parish to extend the Professional Services Agreement with Industrial Electric Coil, LLC for the Repairs of Submersible Pumps, Motors and Related Equipment. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Extension No. 1 will add one (1) year to the original Agreement dated August 12, 2025; and, WHEREAS, the Extension maintains the same pricing and is funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Professional Services Agreement between St. John the Baptist Parish and Industrial Electric Coil, LLC. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-11 - A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required in connection with the Local Government Assistance Program (LGAP) 2025-2026 Grant Application in the sum of \$60,000.00 to The State of Louisiana to Rehabilitate Woodland #3 Lift Station**

**MOTION:** Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to approve Resolution R26-11. A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required in connection with the Local Government Assistance Program (LGAP) 2025-2026 Grant Application in the sum of \$60,000.00 to The State of Louisiana to Rehabilitate Woodland #3 Lift Station. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, there is a need to rehabilitate Woodland #3 Lift Station; and, WHEREAS, the purpose of LGAP is to assist local governments with grant funding, with no match or reimbursement required from the recipient or Parish, for needed infrastructure and long-term capital improvements, that will improve health, safety and quality of life of citizens; and, WHEREAS, the grant will allow the Parish to use funds in the amount of \$60,000.00 to assist in the removal, purchase, and installation of piping, valves, and pumps for the rehabilitation of Woodland #3 Lift Station, NOW, THEREFORE, BE IT RESOLVED by the St. John the Baptist Parish Council, acting as governing authority of said Parish SECTION 1. That the St. John the Baptist Parish Council does hereby authorize the Parish President to complete and submit those documents and agreements required in connection with the Local Government Assistance Program (LGAP) 2025-2026 grant application totaling \$60,000.00 to the State of Louisiana for the rehabilitation of Woodland #3 Lift Station. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-12 - A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required in connection with The Community Water Enrichment Fund (CWEF) 2025-2026 Grant Application in the sum of \$156,000 to the State of Louisiana for the Installation Of Sampling Stations on Water Mains**

**MOTION:** Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to approve Resolution R26-12. A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required in connection with The Community Water Enrichment Fund (CWEF) 2025-2026 Grant Application in the sum of \$156,000 to the State of Louisiana for the Installation of Sampling Stations on Water Mains. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, there is a need for the Utilities Department to install water sampling stations in various locations on the Parish's water distribution system. The sampling stations will be used to collect water samples from water mains for water quality testing; and, WHEREAS, the purpose of CWEF is to assist local governments with grant funding, with no match or reimbursement required from the recipient or Parish, for rehabilitation, improvement, and construction projects for community water systems in the amount of \$156,000; and, WHEREAS, the grant will allow the Parish to use funding in the amount of \$156,000 to install water sampling stations within the Parish. NOW, THEREFORE, BE IT RESOLVED by the St. John the Baptist Parish Council, acting as governing authority of said Parish. SECTION 1. That the St. John the Baptist Parish Council does hereby authorize the Parish President to complete and submit those documents and agreements required in connection with the Community Water Enrichment Fund (CWEF) 2025-2026 grant application totaling \$156,000 to the State of Louisiana

for the Installation of Sampling Stations on Water Mains. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Peter Montz - Resolution - R26-13 - A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required in connection with the Hurricane Ida, DR-4611 Hazard Mitigation Grant Program (HMGP) Application in the sum up to \$1,917,500 to St. John the Baptist Parish to support eligible, cost-effective mitigation measures that align with Local Mitigation Plans**

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to approve Resolution R26-13. A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements required in connection with the Hurricane Ida, DR-4611 Hazard Mitigation Grant Program (HMGP) Application in the sum up to \$1,917,500 to St. John the Baptist Parish to support eligible, cost-effective mitigation measures that align with Local Mitigation Plans. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the purpose of the HMGP is to assist local governments with grant funding, with a 10% non-federal match from the Parish, for a variety of cost-effective mitigation activities in an amount up to \$1,917,500.00; and, WHEREAS, the grant will allow the Parish to use funding in an amount up to \$1,917,500 to install generators at the following locations: St. John Community Center and Regala Park Gymnasium; and, NOW, THEREFORE, BE IT RESOLVED by the St. John Baptist Council, acting as governing authority of said Parish. SECTION 1. That the St. John the Baptist Parish Council does hereby authorize Parish President, Jaclyn Hotard, to complete and submit those documents and agreements required in connection with the Hurricane Ida, DR-4611, Hazard Mitigation Grant Program application in the sum up to \$1,917,500.00 to St. John the Baptist Parish for critical generators at the St. John Community Center and the Regala Park Gymnasium. The motion passed with Councilman Bailey absent.

**Jaclyn Hotard/Connie Powell - Resolution - R26-14 - A Resolution authorizing St. John the Baptist Parish to grant a permit for Ten G Inc, LLC for a Dirt Pit located on proposed Lot TH-3 of the Terre Haute Plantation Subdivision, Reserve, St. John the Baptist Parish (Permit #19133)**

**MOTION:** Councilman Madere moved and Councilwoman Ramirez seconded the motion to TABLE Resolution R26-14. A Resolution authorizing St. John the Baptist Parish to grant a permit for Ten G Inc, LLC for a Dirt Pit located on proposed Lot TH-3 of the Terre Haute Plantation Subdivision, Reserve, St. John the Baptist Parish (Permit #19133). The motion passed with 6 yeas, 1 abstaining (Torres), and 2 absent (Ramirez, Bailey).

**Jaclyn Hotard - Resolution - R26-15 - A Resolution authorizing St. John the Baptist Parish to adopt a Louisiana Compliance Questionnaire as a required part of St. John the Baptist Parish's Annual Financial and Compliance Audit**

**MOTION:** Councilwoman Houston moved and Councilman Wright seconded the motion to approve Resolution R26-15. A Resolution authorizing St. John the Baptist Parish to adopt a Louisiana Compliance Questionnaire as a required part of St. John the Baptist Parish's Annual Financial and Compliance Audit. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, the Legislative Auditor required that a Louisiana Compliance Questionnaire be completed by the Parish President and

adopted by the St. John the Baptist Parish Council; and, WHEREAS, the attached questionnaire must be presented to the auditor at the beginning of the annual audit; and, WHEREAS, the auditor will test the accuracy of the response to the questionnaire during the course of the audit. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to adopt a Louisiana Compliance Questionnaire. The motion passed with Councilman Bailey absent.

**INTRODUCTION OF ORDINANCES:**

**Announcement of Public Meeting**

Notice is hereby given that at its meeting to be held on Tuesday, February 24, 2026, at 6:00 p.m. at the St. John the Baptist Parish Government Complex Chambers, 1811 W. Airline Hwy., LaPlace, Louisiana, the St. John the Baptist Parish Council plans to consider adopting resolutions ordering and calling elections to be held in the Parish of St. John the Baptist, State Louisiana to authorize the issuance of general obligation bonds and the Levy of ad valorem taxes therein.

**26-07** An ordinance approving excavation within Parish Rights-of-way for the installation of fiber optics along Main Street by municipal address 1606 Main Street, LaPlace, St. John the Baptist Parish, LA (Permit No. 19404) (J. Hotard/C. Powell)

**26-08** An ordinance approving excavation within Parish Rights-of-way for the installation of fiber optics along Airline Hwy. by municipal address 2701 Airline Hwy., LaPlace, St. John the Baptist Parish, LA (Permit No. 19331) (J. Hotard/C. Powell)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Lee Drive by municipal address 1800 Lee Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19405) (J. Hotard/C. Powell)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Moss Drive by municipal address 92 Moss Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19406) (J. Hotard/C. Powell)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Carmel Valley Drive by municipal address 2101 Carmel Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19429) (J. Hotard/C. Powell)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Pennbrooke Drive by municipal address 110 Pennbrooke Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19437) (J. Hotard/C. Powell)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along English Colony Drive by municipal address 1632 English Colony Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19405) (J. Hotard/C. Powell)

**26-09** An ordinance authorizing the Parish President of St. John the Baptist Parish to declare certain immovable property described below as surplus and not needed for a public purpose, and to authorize the Parish President to execute a Quitclaim Deed on behalf of St. John the Baptist Parish for the conveyance of all of the right title and interest of St. John the Baptist Parish in said property. (J. Hotard)

**ADJOURNMENT:**

At 1:48 PM, Councilman Madere moved and Councilwoman Ramirez seconded the motion to adjourn. The motion passed with Councilman Bailey and Councilman Wright absent.

/s/Robert Arcuri  
COUNCIL CHAIRMAN

/s/Donna Barber  
LEGISLATIVE ASSISTANT