OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, SEPTEMBER 8TH, 2026
CHAIRMAN ROBERT ARCURI
VICE-CHAIRWOMAN TAMMY HOUSTON

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Courthouse, Rudolph Sorapuru Chambers, Edgard, Louisiana on Tuesday, September 8th, 2026, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Michael Wright, Councilman-at-Large, Div. B, Virgie Johnson, Councilwoman District I, Tammy Houston, Councilwoman District III, Robert Arcuri, Councilman District V, Vernon Bailey, Sr., Councilman District VI, Dixie Ramirez, Councilwoman District VII

ABSENT: Tyra Duhe-Griffin, Lennix Madere, Jr., Warren Torres, Jr.

Councilman Wright led the Prayer and Councilwoman Johnson led the Pledge of Allegiance.

Legal Counsel Keith Green, Jr., was present.

PUBLIC COMMENT – AGENDA ITEMS ONLY (3 minutes per citizen)

There were no public comments at this time.

SPECIAL BUSINESS:

Jaclyn Hotard – Presentation – Carr, Riggs & Ingram, LLC. – 2025 Audit Presentation

CONSENT AGENDA:

Approval of Minutes – August 25th, 2026, Council Meeting; Permit Approval – East St. John High School Homecoming Parade – Thursday, September 24th, 2026, at 6:00 PM to 7:00 PM – The parade route will begin at 1 Wildcat Drive toward Giorlando Drive - turn right to stay on Wildcat Drive – turn left onto U.S. 61 S – turn right onto Belle Pointe Blvd. – turn left onto Ory Drive, ending at the stadium; Permit Approval – 2nd Annual Suicide Awareness Walk "Walking out of Darkness" A Night Outside Against Suicide – Sunday, September 20th, 2026, at 6:00 PM – The walk will begin on the corner of Beech Grove Drive and Railroad Avenue and end at 110 NW 13th Street which is the address of the Greater New Plymouth Rock Baptist Church in Reserve, LA (The distance should be about 1.2 miles); Jaclyn Hotard – Re-appointment of Katie Klibert to the Civil Service Board; Jaclyn Hotard – Re-appointment of Annette B. Houston to the Civil Service Board

MOTION: Councilman Bailey moved and Councilwoman Ramirez seconded the motion to approve Consent Agenda items consisting of Approval of Minutes – August 25th, 2026, Council Meeting; Permit Approval – East St. John High School Homecoming Parade – Thursday, September 24th, 2026, at 6:00 PM to 7:00 PM – The parade route will begin at 1 Wildcat Drive toward Giorlando Drive - turn right to stay on Wildcat Drive – turn left onto U.S. 61 S – turn right onto Belle Pointe Blvd. – turn left onto Ory Drive, ending at the stadium; Permit Approval – 2nd Annual Suicide Awareness Walk "Walking out of Darkness" A Night Outside Against Suicide – Sunday, September 20th, 2026, at 6:00 PM – The walk will begin on the corner of Beech Grove Drive and Railroad

Avenue and end at 110 NW 13th Street which is the address of the Greater New Plymouth Rock Baptist Church in Reserve, LA (The distance should be about 1.2 miles); Jaclyn Hotard – Re-appointment of Katie Klibert to the Civil Service Board; Jaclyn Hotard – Re-appointment of Annette B. Houston to the Civil Service Board. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

REPORTS

President's Report

NEW BUSINESS:

Jaclyn Hotard/Peter Montz – Resolution – R26-121 – A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Asphalt Road Maintenance Project

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve Resolution R26-121. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Asphalt Road Maintenance Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Improvements based on a priority list will include asphalt paving, lime stabilization, soil cement stabilization, grading, earthwork and all appurtenances necessary to complete the work; and, WHEREAS, this is an annual bid and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids the Asphalt Road Maintenance Project. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-122 – A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Concrete Maintenance Project

MOTION: Councilwoman Ramirez moved and Councilman Wright seconded the motion to approve Resolution R26-122. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Concrete Maintenance Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, maintenance will include removal of old existing streets, driveways and sidewalks, grading, earthwork and all appurtenances necessary to complete the work; and, WHEREAS, this is an annual bid and is funded through the Public Works Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Concrete Maintenance Project. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-123 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Inline Valves for Pressurized Waterlines

MOTION: Councilman Bailey moved and Councilwoman Ramirez seconded the motion to approve Resolution R26-123. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Inline Valves for Pressurized Waterlines. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter

permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this is an annual bid and orders will be placed on an as-needed basis; and, WHEREAS, purchases will be funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Inline Valves for Pressurized Waterlines. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-124 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Self-Primer Pumps

MOTION: Councilwoman Ramirez moved and Councilwoman Houston seconded the motion to approve Resolution R26-124. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Self-Primer Pumps. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, this is an annual bid and orders will be placed on an as-needed basis; and, WHEREAS, purchases are funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Self-priming Pumps. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-125 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Submersible Pumps

MOTION: Councilwoman Ramirez moved and Councilwoman Houston seconded the motion to approve Resolution R26-125. A Resolution authorizing St. John the Baptist Parish to WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, repairs will be placed on an as-needed basis for Submersible Pumps, Motors and Related Equipment; and, WHEREAS, repairs will be funded through the Utilities Budget. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Submersible Pumps. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-126 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Canal Maintenance

MOTION: Councilwoman Houston moved and Councilwoman Ramirez seconded the motion to approve Resolution R26-126. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for Canal Maintenance. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, services are needed for canal maintenance for canals and waterways throughout the Parish; and, WHEREAS, services will be funded through the Public Works Department Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for Canal Maintenance. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-127 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Culverts and Drainage Improvements Project

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R26-127. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Culverts and Drainage Improvements Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, purchases will be on an as-needed basis and will be funded through the Public Works Department. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Culverts and Drainage Improvements Project. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R26-128 - A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Reserve Sidewalk Restoration Project

MOTION: Councilwoman Houston moved and Councilman Bailey seconded the motion to approve Resolution R26-128. A Resolution authorizing St. John the Baptist Parish to advertise and solicit bids for the Reserve Sidewalk Restoration Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, St. John the Baptist Parish applied for a Grant in February of 2023 through the Louisiana Office of Community Development Recovery (LOCD-DR); and, WHEREAS, LOCD-DR helps communities by administering federal disaster recovery funds to support housing, infrastructure, economic development and resilience; and, WHEREAS, St. John the Baptist Parish has received approval from the LOCD-DR for the Reserve Sidewalk Restoration Project in the amount of $1,307,614 CDBG-DR Funds, under the Parish's Resilient Communities Infrastructure Project Allocation; and, WHEREAS, the project will consist of installing ADA compliant sidewalks from Central Avenue to East 31st Street in Reserve, LA; and, WHEREAS, the project will be funded through the Grant award received from LOCD-DR. NOW, THEREFORE BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and solicit bids for the Reserve Sidewalk Restoration Project. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

Jaclyn Hotard/Peter Montz - Resolution – R26-129 - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with CDM Smith, Inc. for the Water Treatment at Reverse Osmosis Unit Site on Woodland Drive Project

MOTION: Councilman Bailey moved and Councilwoman Houston seconded the motion to approve Resolution R26-122. A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with CDM Smith, Inc. for the Water Treatment at Reverse Osmosis Unit Site on Woodland Drive Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, CDM Smith, Inc. of New Orleans, LA has been selected to continue Engineering Services for the Water Treatment at Reverse Osmosis Unite Site on Woodland Drive Project; and, WHEREAS, this project is one of three components in the transition of the source of raw water

for LaPlace from the Ruddock wells to the Mississippi River; and, WHEREAS, the project includes expanding the capacity of the Woodland Drive Reverse Osmosis Membrane Treatment Facility as part of a larger initiative to secure a new water supply from the Mississippi River for LaPlace; and, WHEREAS, the project is funded through the Water Bond Fund. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute the Professional Services Agreement between St. John the Baptist Parish and CDM Smith, Inc. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

INTRODUCTION OF ORDINANCES:

26-61 An ordinance approving excavation within Parish Rights-of-way for the installation of fiber optics along Muirfield Drive by municipal address 27 Muirfield Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19880) (J. Hotard/R. Rome)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Golfview Drive by municipal address 2141 Golfview Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19881) (J. Hotard/R. Rome)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Fairway Drive by municipal address 624 Fairway Drive, LaPlace, St. John the Baptist Parish, LA (Permit No. 19882) (J. Hotard/R. Rome)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along West Airline Highway by municipal address 1950 West Airline Highway, LaPlace, St. John the Baptist Parish, LA (Permit No. 19885) (J. Hotard/R. Rome)

And approving excavation within Parish Rights-of-way for the installation of fiber optics along Idaho Court by municipal address 106 Idaho Court, LaPlace, St. John the Baptist Parish, LA (Permit No. 19886) (J. Hotard/R. Rome)

ADJOURNMENT:

At 6:21 PM, Councilwoman Ramirez moved and Councilman Wright seconded the motion to adjourn. The motion passed with Councilwoman Duhe-Griffin, Councilmen Madere and Torres absent.

/s/Robert Arcuri
COUNCIL CHAIR

/s/Ranshawa Sylvain
COUNCIL CLERK