

JACLYN HOTARD
Parish President



ST. JOHN
PLANNING & ZONING

MOBILE HOME AND RV PARK APPLICATION

OFFICE USE ONLY

Permit No: _____ Parcel #: _____
Date Requested: _____ Zoning District: _____
Flood Zone: _____
Council District / At Large: _____ Historic District: Y / N Design Rev Corridor: Y / N
Lot, Sq., Subdivision: _____

APPLICANT INFORMATION

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

PROPERTY OWNER INFORMATION (ALL owners must be listed and must sign)

Same as above? (circle one) **YES / NO** If **NO**, has the authority of the applicant to act on behalf of the property owner been verified with a signed, dated, and notarized endorsement? Complete page 3.

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

PROPERTY INFORMATION

Property Address: _____

Current Zoning Classification: _____

Subdivision: _____

Parcel #: _____

Property Size (square feet): _____

Applicant's Signature

Date



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PROPERTY USE

Development Type: : New Addition to Existing

Park Type: RV Only Mobile Home Only Mobile Home and RV

Existing # of Spots/Sites: _____ Proposed # of Spots/Sites: _____ Total # of Spots/Sites: _____

Total Square Footage: _____

FEE SUMMARY

- 1. Electrical Trade \$135.00 per site/spot
- 2. Plumbing Trade \$135.00 per site/spot
- 3. Technology Fee \$ 10.00
- 4. Zoning Inspection Fee \$ 50.00
- 5. New Commercial Construction \$ 0.50 per square foot, with a minimum fee of \$500 (For additions to parks with no service building, new RV Parks, and new Mobile Home Parks that allow RVs).

SUBMITTAL REQUIREMENTS

- Completed and signed application.
- Recorded copy of Act of Sale, Judgment of Possession, or Deed to the property.
- Survey or plat showing the dimensions, acreage, and location of tract prepared and stamped by an architect, engineer, or surveyor (PLS).
- Site Plan showing the layout of the park, including roads, RV/Mobile Home spots/sites, and service building.
- Complete set of building plans for new construction of the service building, when required.
- Floor plan with existing service building, including number and type of fixtures.
- Electrical Plan.
- Plumbing Plan.
- Payment of fees; payable by credit card, check or money order to: "St. John Parish Council".

NOTE: St. John the Baptist Parish has not examined nor reviewed the title of any portion of land in this application, or any restrictive covenants or restrictions placed on said property. Any action of the Parish in this matter does not: (1) imply that the applicant's title or ownership is valid, (2) that there are or are not any restrictive covenants or other restrictions on said property, or (3) that any restrictive covenants or restrictions that may be on said property are enforceable or are not enforceable.

NOTE: Within sixty (60) days of submission of minimum application requirements, this application will become null and void. By signature of this application, the applicant agrees and understand that all permit fees are non-refundable.

NOTE: All fees will be doubled for all after-the-fact permits and when information provided on an application is falsified. All fees are non-refundable.

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OWNER'S ENDORSEMENT

(please print clearly)

I _____ being duly sworn, depose that I reside at
Owner(s) / Corporation
_____, _____ in the Parish
Street City
of _____ and State of _____ and that I am
Parish State
the owner of the property described as _____ and that I have authorized
Address
_____ to make the foregoing petition for a placement .
Applicant

Signature of owner(s) of property or authorized agent

SWORN TO ME THIS _____ DAY OF _____,

NOTARY PUBLIC
Print name of Notary: _____
Bar roll #: _____