



ST. JOHN
PLANNING & ZONING

**CERTIFICATE OF APPROPRIATENESS
APPLICATION SUPPLEMENT**

Docket No: _____	Date Requested: _____
Historic Commission Meeting Date: _____	Receipt No: _____
Council District/At Large: _____	Zoning District: _____
Parcel No: _____	Flood Zone: _____
Historic District: _____	Design Review Corridor: Yes / No
Lot, Sq., Subdivision: _____	

OFFICE USE ONLY

APPLICATION ATTACHMENTS CHECKLIST:

- | | |
|--|--|
| ☐ Photos (before) | ☐ Door and Window Details |
| ☐ Color Samples | ☐ Signed Application (in conjunction with a permit application) |
| ☐ Plans & Specifications | ☐ \$60 fee |
| ☐ Material Samples (where applicable) | |
| ☐ Rendered Elevations & Floor Plan | |

Failure to include all of the required attachments and/or failure of the applicant or his/her representative to appear at the scheduled hearing will result in postponement of the application until the next regularly scheduled Historic District Commission meeting. The application may be dismissed if there are more than two (2) postponements.

If a representative other than the applicant listed on the applications is going to present at the Historic District Commission meeting, please indicate their name and contact information when signing below.

OFFICIAL CERTIFICATION:

I, or my representative (listed below), will appear at the meeting of the St. John the Baptist Parish Historic District Commission at ____ p.m. on ____ / ____ / ____ in the Parish Council Chambers at 1801 West Airline Highway. I also acknowledge that am fully aware of the plans proposed herein and that I am in full agreement with this proposal.

Owner's Signature

Date

Applicant Representative (name and company): _____

Phone: _____

E-mail: _____

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HISTORIC DISTRICT COMMISSION APPROVED ____ DENIED ____ DATE ____ / ____ / ____

BY: _____ ***Approval valid for 6 months from date approved***

WITH AMENDMENTS: _____

Note: this approval is valid only upon securing all necessary permits from the Planning Department.

1811 W. Airline Highway • LaPlace, LA 70068

Historic District Process

