

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
WEDNESDAY, DECEMBER 27TH, 2023
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR KURT BECNEL

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Wednesday, December 27th, 2023, at 6:00 PM.

CALL TO ORDER:

ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Michael Wright, Councilman-at-Large, Div. B, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV , Robert Arcuri, Councilman District V

ABSENT: Tanya Faucheux, Tonia Schnyder, Warren Torres

Councilman Becnel led the Prayer and Councilman Madere led the Pledge.

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

Joy Banner commented on Resolution R23-259. Shondrell Perrilloux commented on Public Comment.

CONSENT AGENDA:

ITEMS: Approval of Minutes - December 12th, 2023, Council Meeting; Jaclyn Hotard - Appointment of Whitney Joseph to the River Parish Transit Authority (RPTA)

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve the consent agenda items - Approval of Minutes - December 12th, 2023, Council Meeting; Jaclyn Hotard - Appointment of Whitney Joseph to the River Parish Transit Authority (RPTA). The motion passed with Councilwomen Faucheux, Schnyder and Councilman Torres absent.

REPORTS:

President's Report

Jaclyn Hotard - Monthly Financial Report (November 2023)

Jaclyn Hotard - State Agreed Upon Procedures (AUP) Compliance Requirement

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

Jaclyn Hotard/Peter Montz - Resolution - R23-251 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Requests for Qualifications (RFQ) for Construction Manager at Risk Services on the Water Treatment at Reverse Osmosis Unit Site on Woodland Drive Project

MOTION: Councilman Arcuri moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-251. A Resolution authorizing St. John the Baptist Parish to advertise and receive Requests for Qualifications (RFQ) for Construction Manager at Risk Services on the Water Treatment at Reverse Osmosis Unit Site on Woodland Drive Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Full design and construction is needed of an Expansion to the Treatment Capacity at the Reverse Osmosis Unit Site on Woodland Drive to 5.3 million gallons per day in conjunction with changing the source water of the facility from the Ruddock wells to the MS River; and, WHEREAS, the change in source water will provide a sustainable and resilient facility that will be located within levee protection; and, WHEREAS, Construction Management at Risk Services for this project is needed due to the complexity and importance to provide reliable drinking water and increase capacity of water treatment; and, WHEREAS, the estimated cost of these services is \$130,000 and will be funded through the 2022 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit Request for Qualifications (RFQ) for Construction Manager at Risk Services on the Water Treatment at Reverse Osmosis Unit Site on Woodland Drive Project. The motion passed with Councilwomen Faucheux, Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R23-252 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Qualifications (RFQ) for Construction Manager at Risk Services on the LaPlace Water Intake Pump Station and Pre-Treatment Project

MOTION: Councilman Arcuri moved and Councilwoman Houston seconded the motion to approve Resolution R23-252. A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Qualifications (RFQ) for Construction Manager at Risk Services on the LaPlace Water Intake Pump Station and Pre-Treatment Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Full design and construction is needed of a new LaPlace Water Intake and Pre-treatment Facility on the MS River to change the source water for the LaPlace distribution system from Ruddock wells to the MS River WHEREAS, the change in source water will provide a sustainable and resilient facility that will be located within levee protection; and, WHEREAS, Construction Management at Risk Services for this project is needed due to the complexity and importance to provide reliable drinking water; and, WHEREAS, the estimated cost of these services is \$200,000 and will be funded through the 2022 Bond Issue. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit Request for Qualifications (RFQ) for Construction Manager at Risk Services on the LaPlace Water Intake Pump Station and Pre-treatment Project. The motion passed with Councilwomen Faucheux, Schnyder and Councilman Torres absent.

Councilman Torres arrived to the meeting at 6:15 PM.

Jaclyn Hotard/Peter Montz - Resolution - R23-253 - A Resolution authorizing St. John the Baptist Parish to award the bid for Fuel Requirements to Waguespack Oil Company, Inc and Gaubert Oil Company, LLC

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution R23-253. A Resolution authorizing St. John the Baptist Parish to award the bid for Fuel Requirements to Waguespack Oil Company, Inc and Gaubert Oil Company, LLC WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Waguespack Oil Company, Inc of Thibodaux, LA submitted the lowest responsive and responsible bid for Diesel Exhaust for \$11.75 for 2.5 gallons; and, WHEREAS, Gaubert Oil Company, LLC of Thibodaux, LA submitted the lowest responsive and responsible bid in the amount of \$.15 over the current rack prices for the delivery of Low Sulfur Diesel and \$.10 over the current rack prices for the delivery of High Sulfur Diesel and Regular Unleaded; and, WHEREAS, purchases will be on an as-needed basis and will be funded through various Departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Fuel Requirements to Waguespack Oil Company, Inc. and Gaubert Oil Company, LLC. The motion passed with Councilwomen Faucheux and Schnyder absent.

Jaclyn Hotard/Peter Montz - Resolution - R23-254 - A Resolution authorizing St. John the Baptist Parish to award the bid for River Road Wastewater Treatment Plant Headworks and Clarified Rehabilitation Project to Gottfried Construction, LLC

MOTION: Councilman Madere moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-254. A Resolution authorizing St. John the Baptist Parish to award the bid for River Road Wastewater Treatment Plant Headworks and Clarified Rehabilitation Project to Gottfried Construction, LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Gottfried Construction, LLC of Covington, LA submitted the lowest responsive and responsible bid in the amount of \$1,332,200; and, WHEREAS, the Headworks and Clarifier at the River Road WWTP needs to be rehabilitated to continue to provide reliable wastewater treatment in its service area; and, WHEREAS, the project will be funded through the Louisiana Department of Environmental Quality Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for the River Road Wastewater Treatment Plant Headworks and Clarifier Rehabilitation Project to Gottfried Construction, LLC. The motion passed with Councilwomen Faucheux and Schnyder absent.

Jaclyn Hotard/Peter Montz - Resolution - R23-255 - A Resolution authorizing St. John the Baptist Parish to award the bid for Miscellaneous Wastewater Treatment Plant Repairs (Tigerville WWTP, Central WWTP, Wallace WWTP and Garyville WWTP) Project to Key Construction Services, LLC

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution R23-255. A Resolution authorizing St. John the Baptist Parish to award the bid for Miscellaneous Wastewater Treatment Plant Repairs (Tigerville WWTP, Central WWTP, Wallace WWTP and Garyville WWTP) Project to Key Construction Services, LLC WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Key Construction Services, LLC of Woodville, MS submitted the lowest responsive and responsible bid in the amount of \$499,850; and, WHEREAS, WWTP repairs are needed for safety and maintenance at the Tigerville, Central, Wallace and Garyville WWTPs; and, WHEREAS, the project will be funded through the LDEQ Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award the bid for Miscellaneous Wastewater Treatment Plant Repairs (Tigerville WWTP, Central WWTP, Wallace WWTP and Garyville WWTP) Project to Key Construction Services, LLC. The motion passed with Councilwomen Faucheux and Schnyder absent.

Jaclyn Hotard/Peter Montz - Resolution - R23-256 - A Resolution authorizing St. John the Baptist Parish to award Emergency Preparedness Support FEMA Substantial Damage Determination Services to Elos Environmental LLC

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve Resolution R23-256. A Resolution authorizing St. John the Baptist Parish to award Emergency Preparedness Support FEMA Substantial Damage Determination Services to Elos Environmental LLC. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Elos Environmental LLC of Hammond, LA ranked first out of three (3) RFQ's received and reviewed by the Source Selection Committee; and, WHEREAS, the assistance of FEMA may be necessary in the Parish's recovery efforts depending on the severity and damages as a result of a natural or manmade disaster; and, WHEREAS, services will improve local disaster emergency preparedness, specifically to procure planning, data management, and floodplain management support in advance of the next event; and, WHEREAS, these services are necessary to effectively and efficiently complete the required FEMA Substantial Damage Determinations (SDs). NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to award Emergency Preparedness Support FEMA Substantial Damage Determinations Services. The motion passed with Councilwomen Faucheux and Schnyder absent.

Jaclyn Hotard/Peter Montz - Resolution - R23-257 - A Resolution authorizing St. John the Baptist Parish President to execute Addendum #1 for the Professional Services Agreement with C.J. Savoie Consulting Engineers, LLC. for the Ruddock Water System Elevation of Electrical Components Project

MOTION: Councilman Becnel moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution R23-257. A Resolution authorizing St. John the Baptist Parish President to execute Addendum #1 for the Professional Services Agreement with C.J. Savoie Consulting Engineers, LLC. for the Ruddock Water System Elevation of Electrical Components Project. WHEREAS, Article IV, Section H (2)

and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Addendum No. 1 includes the adjustment of fees for basic services and resident inspection services based on the Parish Fee Curve from Ordinance 05-16 for actual construction cost for design; and, WHEREAS, Addendum No. 1 decreases the original Agreement amount by \$13,841.73; and, WHEREAS, project is funded through the Wastewater Fund and reimbursement from the LDEQ Clean Water State Revolving Loan. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute Addendum No. 1 for the Professional Services Agreement with C.J. Savoie Consulting Engineers, LLC. for the Ruddock Water System Elevation of Electrical Components Project. The motion passed with Councilwomen Faucheux and Schnyder absent.

Jaclyn Hotard/Peter Montz - Resolution - R23-258 - A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project

MOTION: Councilman Arcuri moved and Councilwoman Houston seconded the motion to approve Resolution R23-258. A Resolution authorizing St. John the Baptist Parish President to execute the Certificate of Substantial Completion with LA Contracting Enterprise, L.L.C. for the Ruddock Water System Elevation of Electrical Components Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this project has been deemed substantially complete by the Project Engineer; and, WHEREAS, all punch list items were identified and are near completion. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute the Certificate of Substantial Completion between St. John the Baptist Parish and LA Contracting Enterprise, L.L.C. The motion passed with 6 yeas, 1 against (Torres) and 2 absent (Faucheux, Schnyder).

Jaclyn Hotard/Peter Montz - Resolution - R23-259 - A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements in connection with the Louisiana Division of Historic Preservation 2023-2024 Historic Preservation Fund Grant Award

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Resolution R23-259. A Resolution authorizing St. John the Baptist Parish President to complete and submit those documents and agreements in connection with the Louisiana Division of Historic Preservation 2023-2024 Historic Preservation Fund Grant Award. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and, WHEREAS, the Louisiana Division of Historic Preservation has awarded St. John the Baptist Parish the sum of \$24,000 for Historic District Design Guidelines; and, WHEREAS, the purpose of

this grant is to enable St. John the Baptist Parish to create guidelines for Garyville Historic District, LaPlace Historic District, Reserve Historic District and River Road Historic District; and, WHEREAS, in order to maintain the architectural historic integrity of the Historic Districts, the Parish's Historic District Commission feels it is necessary to have design standards professionally developed for buildings within the District by a qualified Historic Preservation Consultant; and, WHEREAS, this project will help emphasize education and public knowledge of Historic Preservation, build visibility and expand and promote Historic Preservation Services and Programs in St. John the Baptist Parish; and, WHEREAS, the Grant Funds require a 60/40 match from St. John the Baptist Parish totaling \$16,000 which will be funded through the Planning and Zoning Department. NOW, THEREFORE BE IT RESOLVED, that the St. John the Baptist Parish Council does hereby authorize the Parish President to execute, complete and submit all documents in connection with the Louisiana Division of Historic Preservation 2023-2024 Historic Preservation Fund Grant Award. The motion passed with Councilwomen Faucheux and Schnyder absent.

INTRODUCTION OF ORDINANCES:

There were no ordinances to be introduced.

ADJOURNMENT:

At 6:31 PM, Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to adjourn. The meeting was adjourned.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary