

FINANCE COMMITTEE MEETING
October 13th, 2020
Chairman Michael Wright
Vice-Chairman Thomas Malik

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

PRESENT: Kurt Becnel, Warren Torres, Tyra Duhe-Griffin, Tonia Schnyder, Thomas Malik, Tammy Houston, Michael Wright, Lennix Madere

ABSENT: Robert Arcuri

PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

There was no public comment at this time.

Peter Montz - Authorization to solicit bids for Plastic and Corrugated Metal Culverts

Peter Montz stated, *"The existing term expires December 31, 2020. Administration recommends approval."*

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to grant administration authorization to solicit bids for Plastic and Corrugated Metal Culverts. The motion passed with Councilman Arcuri absent.

Peter Montz - Authorization to solicit bids for Fuel Requirements

Peter Montz stated, *"The existing term expires December 31, 2020. Administration recommends approval."*

MOTION: Councilman Madere moved and Councilwoman Schnyder seconded the motion to grant administration authorization to solicit bids for Fuel Requirements. The motion passed with Councilman Arcuri absent.

Peter Montz - Authorization to solicit bids for Structural Firefighter Bunker Gear

Peter Montz stated, *"The existing term expires December 31, 2020. Administration recommends approval."*

MOTION: Councilwoman Duhe-Griffin moved and Councilwoman Schnyder seconded the motion to grant administration authorization to solicit bids for Structural Firefighter Bunker Gear. The motion passed with Councilman Arcuri absent.

Peter Montz - Authorization to solicit bids for Warehouse Sewer & Water Fittings, Materials and Supplies

Peter Montz stated, *"The existing term expires December 31, 2020. Administration recommends approval."*

MOTION: Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to grant administration authorization to solicit bids for Warehouse Sewer & Water Fittings, Materials and Supplies. The motion passed with Councilman Arcuri absent.

Peter Montz - Authorization to solicit bids for Granular Chlorine, Degreaser and Deodorant Requirements

Peter Montz stated, "The existing term expires December 31, 2020. Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to solicit bids for Granular Chlorine, Degreaser and Deodorant Requirements. The motion passed with Councilman Arcuri absent.

Peter Montz - Authorization to solicit bids for Liquid Chlorine and Sulfur Dioxide Requirements

Peter Montz stated, "The existing term expires December 31, 2020. Administration recommends approval."

MOTION: Councilwoman Duhe-Griffin moved and Councilwoman Houston seconded the motion to grant administration authorization to solicit bids for Liquid Chlorine and Sulfur Dioxide Requirements. The motion passed with Councilman Arcuri absent.

Peter Montz - Authorization to enter into a Disposal Agreement for Landfill Services with River Birch, LLC

Peter Montz stated, "This agreement will allow the Parish to provide for the proper disposal of all non-hazardous solid waste. The new gate fee will be \$34.40 per ton which is a 10% cost reduction from our current gate fee of \$38.23 per ton. This will provide over \$80,000 savings in the first year. The new agreement will also reduce the Consumer Price Index (CPI) cap from 6% to 3% annually over the term of the Agreement. This Agreement is funded through the Solid Waste Budget. The Agreement was sent to Legal Counsel for review and deemed legally sufficient. Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to grant administration authorization to enter into a Disposal Agreement for Landfill Services with River Birch, LLC. The motion passed with Councilman Arcuri absent.

Reed Alexander/Rob Delaune - Authorization to enter into a Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Electrical Control Building Project

Rob Delaune stated, "This project will refurbish and convert the room located on the 2nd floor of the Lions Water Treatment Plant into a new electrical control room. The existing electrical control room has no room for expansion or improvements. The estimated project cost is \$149,507 and is funded through a Louisiana Department of Health (LDH) Drinking Water State Revolving Loan.

LDH reviewed and approved the Agreement for eligible funding. The Agreement was reviewed and approved by the Parish Engineer, the Project Engineer and the Assistant Utilities Director. The Agreement was sent to Legal Counsel to review and deemed legally sufficient. Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to enter into a Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Electrical Control Building Project. The motion passed with Councilman Arcuri absent.

Rene Pastorek - Authorization to advertise a Request for Proposals (RFP) for an Audit of the Code of Ordinances with Findings and Recommendations for Increased Efficiency in Land Development and Code Enforcement

Rene Pastorek stated, "This request for proposals is needed to procure a qualified firm to conduct a review and audit of the Code of Ordinances and provide recommended amendments to remove barriers to growth, to streamline permitting procedures and to improve efficiency in code enforcement. Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for an Audit of the Code of Ordinances with Findings and Recommendations for Increased Efficiency in Land Development and Code Enforcement. The motion passed with Councilman Arcuri absent.

Stacey Cador - Authorization to advertise a Request for Proposals (RFP) for the Parish's Group Health Insurance

Jaclyn Hotard stated, "The existing contract expires December 31, 2020. Administration recommends approval."

MOTION: Councilwoman Houston moved and Councilman Torres seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for the Parish's Group Health Insurance. The motion passed with Councilman Arcuri absent.

Adjournment

MOTION: Councilwoman Duhe-Griffin moved and Councilwoman Houston seconded the motion to adjourn the finance meeting. The motion passed with Councilman Arcuri absent.

The meeting can be viewed in its entirety at www.sjbparish.com.