

**FINANCE COMMITTEE MEETING**  
**September 22<sup>nd</sup>, 2020**  
**Chairman Michael Wright**  
**Vice-Chairman Thomas Malik**

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

**PRESENT:** Kurt Becnel, Warren Torres, Tyra Duhe-Griffin, Tonia Schnyder, Thomas Malik, Robert Arcuri, Tammy Houston, Michael Wright, Lennix Madere

**ABSENT:** None

**PUBLIC COMMENT - AGENDA ITEMS ONLY (90 seconds per citizen)**

There was no public comment at this time.

**Jaclyn Hotard - Authorization to enter into a Professional Services Agreement with Meyer Engineers, LTD for design of the Westbank Multipurpose Complex**

Jaclyn Hotard stated, "This Agreement is for design services for a new multipurpose facility on the West Bank of St. John the Baptist Parish. This facility will be used to accommodate multiple public events and will be funded through various departments. The Agreement was sent to Legal Counsel for review September 9, 2020 and Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilman Madere seconded the motion to grant administration authorization to enter into a Professional Services Agreement with Meyer Engineers, LTD for design of the Westbank Multipurpose Complex. The motion passed unanimously.

**Peter Montz - Authorization to enter into a Professional Services Agreement with Principal Engineering, Inc. for the Carrollwood Drive Rehabilitation Project**

Peter Montz stated, "This Agreement is for design services to replace deteriorated roadway paving from just south of the Carrollwood/Madewood intersection to just north of the Carrollwood/Greenwood intersection, approximately 2,300 linear feet of centerline distance. The existing roadway section is a concrete pavement overlaid with an asphalt pavement. The asphalt pavement is showing signs of significant reflective cracking and other distresses, and it is near the end of its useful life. The scope of this project includes the full depth removal of the asphalt and concrete pavement and replacement with a full-depth concrete pavement section with curbs and gutters. The estimated construction cost is \$1,374,084 and will be funded through the Roads & Bridges Budget. The Agreement was reviewed by Legal Counsel and deemed legally sufficient. Administration recommends approval."

**MOTION:** Councilman Malik moved and Councilwoman Schnyder seconded the motion to grant administration authorization to enter into a Professional Services Agreement with Principal Engineering, Inc. for the Carrollwood Drive Rehabilitation Project. The motion passed unanimously.

**Stacey Cador - Authorization to advertise a Request for Proposals (RFP) for Occupational Health Services**

Stacey Cador stated, "This request is to solicit proposals for employee health/occupational medicine services. The current contract with Ochsner Medical Center Kenner/Ochsner Medical Complex River Parishes expires October 31, 2020. Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilwoman Schnyder seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Occupational Health Services. The motion passed unanimously.

**Peter Montz/Joseph Savoie - Authorization to award the bid for the 2020 Parish wide Canal Drainage Improvements, Clearing and Snagging to Vantage Contractors, LLC**

Peter Montz stated, "Vantage Contractors, LLC of Baton Rouge, LA submitted the lowest responsive and responsible bid in the amount of \$354,640 for clearing and snagging of Parish drainage canals as permitted. This will be funded through the Roads and Bridges Budget and the 2015 Bond Issue. Administration recommends approval."

**MOTION:** Councilman Arcuri moved and Councilman Malik seconded the motion to grant administration authorization to award the bid for the 2020 Parish wide Canal Drainage Improvements, Clearing and Snagging to Vantage Contractors, LLC. The motion passed unanimously.

**Peter Montz/Joseph Savoie - Authorization to award the bid for the 2020 Parish wide Canal Drainage Improvements for Dredging (Excavation) to LA Contracting Enterprise, L.L.C.**

Peter Montz stated, "LA Contracting Enterprise, L.L.C. of Thibodaux, LA submitted the lowest responsive and responsible bid in the amount of \$597,475 for dredging and excavation of Parish drainage canals as permitted. This will be funded through the Roads and Bridges Budget and the 2015 Bond Issue. Administration recommends approval."

**MOTION:** Councilwoman Duhe-Griffin moved and Councilman Malik seconded the motion to grant administration authorization to award the bid for the 2020 Parish wide Canal Drainage Improvements for Dredging (Excavation) to LA Contracting Enterprise, L.L.C. The motion passed unanimously.

**Peter Montz/Joseph Savoie - Authorization to award the bid for the 2020 Parish wide Street Ditch Drainage Improvements to On-Grade Construction, LLC**

Peter Montz stated, "On-Grade Construction, LLC of Ascension, LA submitted the lowest responsive and responsible bid in the amount of \$1,473,750 for various items such as excavation and culvert replacement on an as-needed basis for the Public Works Department. This will be funded through the Public Works Budget and the 2015 Bond Issue. Administration recommends approval."

**MOTION:** Councilman Arcuri moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to award the bid for the 2020 Parish wide Street Ditch Drainage Improvements to On-Grade Construction, LLC.

The motion passed unanimously.

**Peter Montz - Authorization to advertise for bids for Concrete Mix**

Peter Montz stated, "Various departments require concrete mix to complete regular maintenance operations work orders. This bid will establish pricing for as-needed purchases of concrete mix. Purchases will be funded through each Department's budget and Administration recommends approval."

**MOTION:** Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to advertise for bids for Concrete Mix. The motion passed unanimously.

**Adjournment**

**MOTION:** Councilwoman Duhe-Griffin moved and Councilwoman Schnyder seconded the motion to adjourn the finance meeting. The motion passed unanimously.

The meeting can be viewed in its entirety at [www.sjbparish.com](http://www.sjbparish.com).