

**FINANCE COMMITTEE MEETING**  
**December 22<sup>nd</sup>, 2020**  
**Chairman Michael Wright**  
**Vice-Chairman Thomas Malik**

Members: Lennix Madere, Kurt Becnel, Warren Torres, Tammy Houston, Tyra Duhe-Griffin, Robert Arcuri, Tonia Schnyder, Michael Wright, Thomas Malik

**PRESENT:** Kurt Becnel, Warren Torres, Thomas Malik, Tammy Houston, Robert Arcuri, Lennix Madere, Tyra Duhe-Griffin, Michael Wright, Tonia Schnyder

**ABSENT:** None

**PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)**

There were two public comments read into the minutes.

**Peter Montz - Authorization to award the bid for the Granular Chlorine to Leslie's Poolmart, Inc.**

Peter Montz stated, "*Leslie's Poolmart, Inc. of Phoenix, AZ submitted the lowest responsive and responsible bid at \$134.95 per 100# pail. This is an annual bid and Administration recommends approval.*"

**MOTION:** Councilman Becnel moved and Councilwoman Houston seconded the motion to grant administration authorization to award the bid for the Granular Chlorine to Leslie's Poolmart, Inc. The motion passed unanimously.

**Peter Montz - Authorization to advertise and auction Parish surplus items**

Peter Montz stated, "*This request is in accordance with State guidelines for disposing of surplus property. A complete list of surplus items is included in the Council booklet and Administration recommends approval.*"

**MOTION:** Councilman Madere moved and Councilman Arcuri seconded the motion to grant administration authorization to advertise and auction Parish surplus items. The motion passed unanimously.

**Peter Montz - Authorization to extend the Professional Services Agreement with the River Parishes Convention, Tourists, and Visitors Commission for the Management and Promotion of the St. John Community Center**

Peter Montz stated, "*This extension will add one (1) year to the Tourist Commission Agreement to manage the St. John Community Center on behalf of the Parish. The extension document was sent to Legal Counsel for review and deemed legally sufficient. Administration recommends approval.*"

**MOTION:** Councilwoman Schnyder moved and Councilwoman Duhe-Griffin seconded the motion to postpone the agenda item until the meeting of 2/9/2021. The motion failed with 3 yeas (Schnyder, Duhe-Griffin, Madere) and 6 against.

There was lengthy conversation on the Tourist Commission. The meeting can be viewed in its entirety at [www.sjbparish.com](http://www.sjbparish.com).

**MOTION:** Councilman Malik moved and Councilwoman Houston seconded the motion to grant administration authorization to extend the Professional Services Agreement with the River Parishes Convention, Tourists, and Visitors Commission for the Management and Promotion of the St. John Community Center. The motion passed with 6 yeas and 3 against (Duhe-Griffin, Schnyder, Madere).

**Peter Montz - Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the LSU AgCenter to support and administer Louisiana Cooperative Extension Units off Campus within St. John the Baptist Parish**

Peter Montz stated, "This Agreement will allow the LSU AgCenter to continue services to the residents of the Parish for five (5) years. The cost of the Agreement is \$29,832 annually and is funded through the Economic Development Budget. The Agreement was sent to Legal Counsel for review December 18, 2020 and Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilman Malik seconded the motion to grant administration authorization to enter into a Cooperative Endeavor Agreement (CEA) with the LSU AgCenter to support and administer Louisiana Cooperative Extension Units off Campus within St. John the Baptist Parish. The motion passed unanimously.

**Daron Cooper/David Dupre - Authorization to execute Change Order No. 1 with Barriere Construction Co., LLC for the Lucy Levee Trail Project Phase I**

David Dupre stated, "Change Order No. 1 will add 450 days and \$29,293.53 to the original contract due to high river levels, layout issues and adjusting quantities of materials to add base repair which will be funded through the Recreation Budget. The Change Order was reviewed and approved by the Parish Engineer, Project Engineer and the Capital Projects Administrator. It was sent to Legal Counsel for review and deemed legally sufficient. Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilman Malik seconded the motion to grant administration authorization to execute Change Order No. 1 with Barriere Construction Co., LLC for the Lucy Levee Trail Project Phase I. The motion passed unanimously.

**Reed Alexander - Authorization to execute Change Order No. 4 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project**

Reed Alexander stated, "Change Order No. 4 will add \$36,454.74 to the original contract price to include the replacement of the existing raceway on the interior levee and the pull box that was damaged during the Mississippi River Flood Stage. Due to the critical nature of providing power to the intake water electrical distribution system, a more secure and protected replacement raceway system is required. The Change Order was approved by the Louisiana Department of Health (LDH) which is funding this project through a State Revolving Loan. It was also reviewed and approved by the Parish Engineer, Project Engineer and the Assistant Director of Utilities. The Change Order was sent to Legal Counsel for review and deemed legally sufficient. Administration recommends approval."

**MOTION:** Councilwoman Houston moved and Councilman Madere seconded the motion to grant administration authorization to execute Change Order No. 4 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project. The motion passed unanimously.

**Travis Perrilloux - Authorization to extend the Memorandum of Understanding (MOU) between the South Louisiana Region of the American Red Cross for Emergency Response Services**

Travis Perrilloux stated, *"This extension will add five (5) years to the existing MOU and defines the working relationship between the Parish and the American Red Cross in preparing for and responding to emergencies that requires sheltering. Administration recommends approval."*

**MOTION:** Councilwoman Houston moved and Councilman Becnel seconded the motion to grant administration authorization to extend the Memorandum of Understanding (MOU) between the South Louisiana Region of the American Red Cross for Emergency Response Services. The motion passed unanimously.

**Stacey Cador - Authorization to settle and pay the November 18, 2020 Property Damage Claim to Tessa T. Nicholas of 5639 Hwy 18, Vacherie, LA 70090**

Stacy Cador stated, *"As presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel, settlement of this case in the amount of \$1,212.68 is recommended with funds from the Claim/Litigation Settlements line item in the Utilities Budget. Administration recommends approval."*

**MOTION:** Councilman Becnel moved and Councilwoman Houston seconded the motion to grant administration authorization to settle and pay the November 18, 2020 Property Damage Claim to Tessa T. Nicholas of 5639 Hwy 18, Vacherie, LA 70090. The motion passed unanimously.

**Adjournment**

**MOTION:** Councilman Malik moved and Councilwoman Houston seconded the motion to adjourn the finance meeting. The motion passed unanimously.

The meeting can be viewed in its entirety at [www.sjbparish.com](http://www.sjbparish.com).