



## **St. John the Baptist Parish**

**December 15, 2021**

### **RFQ 2021.17 Wastewater Treatment Pond Professional Engineering Services**

#### **Addendum #1**

This addendum is issued to provide the following information:

**Item 1.**

***SUBMITTALS***

Each firm shall provide a submittal package following the included format based on the designated point evaluation schedule sheet. The firm shall include sufficient information about the firm's qualifications to assist the Parish in making the proper determinations about their capabilities.

The RFQ package includes the following:

1. Required Signature Page for Submittals
2. General Terms and Conditions
3. Corporate Resolution
4. Certificate of Authority
5. Past Criminal Convictions Attestation
6. Non-Solicitation and Unemployment Affidavit
7. Certificate Regarding Debarment
8. E-Verify Affidavit
9. Exhibit A – Scope of Work
- ~~10. Exhibit B – Questionnaire~~
11. Exhibit C – Selection Scoring Criteria

**Item 2.**

**Q:** Sec 2.3 of the ref RFQ, requires the submission of an original, one (1) copy, one (1) redacted copy, and one electronic copy of our RFQ submittal. Please clarify what is needed for the "redacted copy".

**A:** Censor or obscure (part of a text) for legal or security purposes.

**Item 3.**

**Q:** Can you please advise on whether we can submit the proposal electronically through Central Bidding only or are we required to hand deliver to the Complex?

**A:** RFQ's shall be addressed to the St. John the Baptist Parish Council and delivered to the receptionist at St. John the Baptist Parish Government Complex, 1811 West Airline Hwy., LaPlace, LA not later than **9:45 A.M. local time on December 29, 2021. Submittals shall be clearly marked: RFQ – Wastewater Treatment Pond Professional Engineering Services.**

RFQ documents may be viewed on or downloaded from and RFQ electronically submitted on [www.centralbidding.com](http://www.centralbidding.com).

**Item 4.**

Exhibit D – Additional Contract Terms for FEMA Public Assistance Grant Funded or Assisted Projects for a Non-Federal Entity (State agency or Agency of a Political Subdivision of a State)

See the attached file.

Addendum shall be acknowledged in your submittal.

Peter Montz  
Director of Purchasing